



## Making Information Security an Executive Management Priority (MISEMP) Committee Meeting Summary

**December 14, 2009**

**2 pm – 3 pm**

**COV IS Council members attending:**

**John Green (Virginia Information Technologies Agency)  
Sandy Graham (Chesterfield County)**

**COV IS Council members attending via teleconference:**

**Shirley Payne (University of Virginia)**

**COV IS Council members absent:**

**John McDonald (Deputy Secretary of Technology)**

**Also attending:**

**Nakita Albritton (Virginia Information Technologies Agency)**

### **Information Security Awareness Toolkit**

There was a discussion regarding adding links on the Executive Awareness page of the Toolkit to information resources for executives. The MISEMP committee will collect resource information and review quarterly to determine which links to add to the Executive Awareness page. A resource mentioned for consideration is the SANS OUCH newsletter.

There was also a discussion regarding the MISEMP committee input to the frequently asked questions (FAQ) section of the Toolkit. Shirley and Sandy will review the FAQ draft questions and recommend other questions to consider adding.

### **Transition Document**

It was determined that the development of an Information Security transition document for the new administration is not currently practical, since the Secretary of Technology and Governor's office is working on strategic planning and will notify us of what issues are important. The Toolkit can be used to promote any information that they want to present.

### **Virginia Executive Institute (VEI)/Commonwealth Management Institute (CMI)**

John plans to attend the VEI and CMI programs. Once John is familiar with the curriculums, he will determine how information security could be incorporated.