



## Making Information Security an Executive Management Priority (MISEMP) Committee Meeting Summary

**August 17, 2009  
2 pm – 3 pm**

**COV IS Council members attending:**

**John McDonald (Deputy Secretary of Technology)  
Peggy Ward (Virginia Information Technologies Agency)  
Sandy Graham (Chesterfield County)**

**COV IS Council Members attending via teleconference:**

**Shirley Payne (University of Virginia)**

**COV IS Council members absent:**

**None**

**Also attending:**

**Nakita Albritton (Virginia Information Technologies Agency)**

### **Leadership Communiqué Information Security Articles**

It was recommended that the 2008 Leadership Communiqué Information Security Articles be placed on the MISEMP Web site. It was also recommended that Commonwealth Information Security Program presentation that was conducted for the Cabinet Briefing on July 20 be used to develop the 2009 Leadership Communiqué Information Security Articles. The first article will be a synopsis of the presentation. The remaining three articles will focus on specific topics from the presentation.

### **Information Risk Executive Council (IREC) Web site**

There was a discussion regarding the links that Carsten Schmidt provided to the IREC Web site regarding process, metrics and awareness. The committee will review the Web site before the next committee meeting and will be prepared to discuss what information could be useful for the Commonwealth.

### **Cabinet Briefing: Commonwealth Information Security Program Presentation**

John McDonald reported that the Commonwealth Information Security Program presentation that was conducted for the Cabinet Briefing on July 20 was beneficial, well received and thought provoking. John recommends that this type of presentation be continued in the next administration. It was recommended that the presentation be posted in the

Information Security Toolkit. Peggy will confirm that the presentation is on the agenda for upcoming sessions at the Commonwealth Management Institute (CMI) and the Virginia Executive Institute (VEI).

## **Reference Guide**

There was a recap of the prior discussion regarding the current development of the quick reference guide for incident response and what other key topics should be considered for reference guides, suggested topics from Carsten Schmidt (data classification, encryption and security in new projects), Carsten's suggestion to consider an online format for the reference guides and Shirley's suggestion of guidance regarding breach notification to citizens. Shirley e-mailed Sandy the link to the Virginia Code regarding breach of personal information notification. There was also a discussion regarding the difference in the breach notification content in the Virginia Code and Information Technology Security Standard.

## **2009 Governor's Proclamation**

John reported that the 2009 Information Security Awareness month proclamation is in the process of being signed.

## **COV Information Security Conference**

Peggy reported that a Commonwealth Information Security conference is being planned for November 2.

## **Virginia Alliance for Secure Computing and Networking (VASCAN)**

The VASCAN conference, VASCAN 2009 — "Security in Lean Times", scheduled for October 5-6 will be included in the next Information Security Officer Advisory Group (ISOAG) Update e-mail to share with the Information Security Officers.

## **Multi-State Information Sharing and Analysis (MS-ISAC) Resource Materials**

Peggy reported that Douglas Mack is checking into the cost for printing the 2009 MS-ISAC information security awareness materials.

## **September ISOAG Meeting**

There was a discussion regarding Sandy conducting a presentation at the September ISOAG meeting about October being Information Security Awareness month and sharing ideas from Chesterfield County.