

Finance Committee of the E911 Service Board

Meeting Minutes

July 2, 2012
10:00 AM - CESC

Members Present: David Von Moll, Chairman
John Knapp, Jr. Lt. Col. Robert Kemmler
Pat Shumate

Members Absent:

Staff Present: Dorothy Spears-Dean, Coordinator
Steve Marzolf, ISP Director

Note: An audio conference bridge was provided to allow the public to listen to the proceedings if they were unable to attend in person. No roll call was taken of the bridge participants.

1. CALL TO ORDER

Chairman David Von Moll called the meeting to order at 10:00 AM. The Chairman welcomed everyone to the meeting.

2. APPROVAL OF THE MINUTES FROM JANUARY 6, 2012

Chairman David Von Moll asked for changes/additions to the January 6, 2012 minutes, and there were none. Mr. Knapp made a motion to approve the Minutes of their January 6th meeting. Lt. Col. Kemmler seconded the motion. Chairman Von Moll called for the vote, and the vote passed unanimous; **4-0-0**.

3. PSAP FUNDING VALIDATION

Mr. Marzolf presented the Committee with information about the recently completed PSAP Validation Study. He provided a brief history of why the validation was conducted and the actions already taken by the Board. He provided the members with a series of spreadsheets depicting the results of the FY2009 and the FY2010 PSAP data validation process. He then provided the committee with a spreadsheet depicting the resulting impacts to funding received by each PSAP if both underpayments and overpayments were corrected. He also provided a spreadsheet how these adjustments to PSAP funding would impact funding for FY2013 using the new funding formula defined in legislation passed in the 2012 General Assembly session.

Mr. Marzolf pointed out that there were a higher amount of underpayments than overpayments, and as a result, several PSAPs, who validated their originally data

without any changes, would be required to refund funding to the Board to cover the difference. As an alternative, Mr. Marzolf presented a spreadsheet showing adjustments only for the overpayments, but not for underpayments. The committee discussed both versions and invited public comment. In addition to the two options presented by Mr. Marzolf, the Committee also discussed an option of doing nothing and making no adjustments. After considerable discussion, Mr. Shumate made a motion to recommend to the full Board the option of making no adjustments. The motion failed for lack of a second. Mr. Knapp made a motion to recommend to the full Board the option of making adjustments for both overpayments and underpayments. Chairman Von Moll seconded the motion. Chairman Von Moll called for the vote, and the vote failed; 2-2-0. Lt. Col. Kemmler made a motion to recommend to the full Board the option of making the adjustment only for the overpayments and not for the underpayments. The motion failed for lack of a second.

Since the Committee was unable make a recommendation, Chairman Von Moll asked Mr. Marzolf to present all three options at the full Board meeting without a specific recommendation.

4. PSAP TRUE-UP FY2012

Mr. Marzolf announced that he would be presenting the FY2012 PSAP True-up process at the Board meeting. He said the process would be the same as the process collecting FY2011 data including the requirement to submit supporting documentation. He noted that without additional action from the Board that the formula adopted by the Board in November 2011 would be utilized for the first recalculation of the distribution formula in 2017. Additionally, only the data required for that formula will be collected for FY2012 and subsequent fiscal years.

5. FY2013 PSAP FUNDING FORMULA

Mr. Marzolf commented that the FY2013 PSAP funding formula was discussed with PSPA validation and no additional discussion was needed.

6. OLD BUSINESS:

There was no old business to come before the committee.

7. NEW BUSINESS

Mr. Marzolf announced that staff was preparing to close FY2012 and would be presenting the results at the next Finance Committee meeting.

Mr. Marzolf also announced that the preliminary results were received for the FY2011 APA audit and there were no major findings or management issues.

8. PUBLIC COMMENT

There was no additional public committee from those present at the meeting site or on the audio conference.

9. ADJOURNMENT OF THE MEETING

Chairman Von Moll adjourned the meeting of the Committee.

Respectfully Submitted:

Steve Marzolf

(Date)