



Virginia Information Technologies Agency

Wireless E-911 Services Board Meeting

General Business Meeting

January 14, 2010



Agenda

1. Call to Order
2. Approval of Minutes
3. Financial Report
4. CMRS Report
5. Update on Wireless Funding Committee
6. Old Business
7. New Business
8. Public Comment
9. Adjourn



Financial Report





PSAP Grant Program Financials

- FY 08:
 - No change from last report
 - \$5,331,100 in grant awards
 - \$1,136,520 outstanding award amount
- FY 09:
 - \$9,326,004 in grant awards
 - \$2,736,079 outstanding award amount
- FY 10:
 - \$16,245,527 in grant awards
 - \$13,313,101 outstanding award amount



CMRS Status Summary - Remaining

CMRS	Phase I	Phase II
Alltel	1	1
AT & T	0	0
Nextel	0	0
Nextel Partners	0	0
nTelos	0	1
Sprint	0	0
T-Mobile	1	1
U.S. Cellular	0	0
Verizon Wireless	0	1
Total	2	4



Update on Wireless Funding Committee





Wireless Funding Committee

- Wireless Funding Committee membership consists of PSAP, local government, and WSB representatives:
 - John Knapp, chair
 - Lt Col Kemmler, vice-chair
 - Carol Adams, PSAP/APCO/Stafford
 - Carolyn Cios, local government/Powhatan
 - Mark Cvetnich, PSAP/Dickenson
 - Dana Felton, local government/Prince William
 - Mike Goetz, local government/Lynchburg
 - Denise Johnson, PSAP/NENA/Prince George
- Four meetings were held to complete Committee's task



Overview and Outcomes

- The Committee's task was to review the Wireless Fund distribution percentage methodology, and if appropriate, recommend changes:
 - Predictable process for fiscal planning
 - Baseline calculation
- The Committee has already addressed the issue of a predictable process for fiscal planning:
 - WSB authorized Committee and ISP staff to pursue Code changes to timing of and time period for the payment recalculation effective date
- After reviewing a large number of potential funding scenarios, the Committee has agreed on a proposed change to the current methodology for the baseline calculation



Evaluation Process

- Started with a review of current methodology to understand the drivers of the process and which elements were problematic
 - Lack of understanding for shared equipment and IT/GIS support data elements
 - Wireless call volume calculation included administrative calls
 - Significant fluctuations in distribution percentages year to year
 - No minimum level of funding
- Throughout meetings Committee refined the current formula by proposing various funding scenarios that mitigated or removed problem areas identified above
- Staff posted all material to ISP website and APCO and NENA solicited feedback from members
- Input from all stakeholder groups was encouraged



Evaluation Process

- At its last meeting Committee narrowed options to the following two scenarios to determine percentages:
 - Calls times cost (wireless 9-1-1 calls divided by total 9-1-1 multiplied by personnel costs)
 - Weighted average (wireless 9-1-1 calls divided by total 9-1-1 weighted by 50% and personnel costs weighted by 50%)
- Consensus of Committee was to recommend calls times cost scenario for the following reasons:
 - Less of an impact to PSAPs negatively affected than weighted scenario
 - Preferred scenario of PSAPs impacted the most
 - Simplest solution



Implementation Process

- Staff would develop this process with concurrence of the Committee and approval of the Board
- Staff would need to consider the following:
 - Proposed Code changes to address the timing of and time period for the payment recalculation effective date, if approved by the GA
 - Any Board approved changes to the current funding methodology
 - And, depending on what happens with existing Code and the current funding methodology, an opportunity for PSAPs to make corrections to any previously submitted FY 09 True Up data
 - The reason to allow PSAPs an opportunity to correct their FY 09 true-ups is due to the fact that the proposed Code changes would utilize "bad" data for three years, rather than just one.
- Refine definition of personnel costs



Old Business





Old Business

- Strategic Initiatives from Comprehensive Plan:
 - Develop and apply statewide guidelines to foster a minimum level of 9-1-1 emergency response service across Virginia
 - Implement a recruitment and retention program
- PSAP Scholarship Program
 - Preliminary financial report of APCO/NENA/SIEC conference
 - Request to roll-over remaining funding from conference drawdown request and use in conjunction with 2010 APCO/NENA/SIEC conference



New Business





FY 11 PSAP Grant Program

- Application period for FY 11 funding cycle ended December 18, 2009
 - 124 requests totaling \$9,641,845
 - Continuity and Consolidation Program received \$6,962,019 in requests
 - Enhancement Program received \$2,679,826 in requests
 - Currently applications are still being reviewed by staff
- PSAP Grant Committee will have its first meeting on February 9th to review funding requests
- Committee to present recommendations to Board at its March 11th meeting



Grant Award Amendment Request

- The Franklin, Patrick, and Martinsville/Henry PSAPs received an FY 08 grant in the amount of \$497,818 for a NG9-1-1 project.
- It is anticipated that there will be funds left over once this project is completed and the Martinsville/Henry County PSAP is requesting an amendment to their grant award to purchase a generator for CPE at a back-up facility.
- Although no additional funding is being requested, this purchase is outside the scope of the original project and the Board would need to approve the grant amendment request
- Three committee members provided input:
 - It should not be standard practice to allow a grant recipient to take "left over" grant money and use it for other purposes
 - Request appears to be consistent with FY 11 Guidelines and thought purchase should be allowed
 - One abstained because they are involved in project, but suggested matter be referred to the PSAP Grant Committee



Request to Change FY 11 Guidelines

- Christiansburg PSAP is requesting that the Board amend the FY 11 Guidelines and allow towns which are currently primary PSAPs to be eligible for a regional initiative grant through the PSAP Grant Program
- Locality states that Guidelines are currently unclear:
 - Executive Summary says any VA primary PSAP...is eligible to apply for and receive funds either as a standalone applicant or as part of a regional initiative or a consolidation project
 - Regional initiative definition limited to cities and counties
- Three Committee members provided responses:
 - Stay the course with the guidelines and not make any changes mid-year or refer this back to the committee with direction
 - Refer back to Committee or only amend Guidelines to include towns that operate a primary PSAP
 - Agree with letter from Christiansburg



Request to Amend FY 09 True-Up

- Virginia Beach is requesting approval to modify and correct their FY 09 True-Up and to recalculate and reimburse funding based on the corrected data
- An analysis revealed that primary call counting equipment has been underreporting wireless calls since Feb 2009 due to equipment malfunctions
- Used secondary call accounting equipment to pull more accurate call load data
- COVB reported wireless calls as 122,713, but the correct amount is 155,170



Other New Business

- Legislative update
- CMRS Subcommittee report
- Public Comment



And In Conclusion

- Adjourn
- Next meeting date is March 11th