



Board Meeting  
Wednesday, January 11, 2006  
10:00 AM, 4<sup>th</sup> Floor Auditorium

Members Present:	Robert Woltz, Co-Chairman Tracy Hanger Captain John Furlough Denise Smith	David Von Moll Chief Ed Frankenstein Robert McAvoy John Howell
Remote	Southwest Virginia	
Members Absent:	Lem Stewart Fred Vincent Fred Newman	Pat Shumate Linda Cage Michael Neuhard
Staff Present:	Steve Marzolf, Coordinator Sam Keys, Analyst	Terry Mayo

## **1. CALL TO ORDER**

Robert Woltz, Jr., Co-Chairman, called the meeting of the Board to order at 10:18 a.m.

## **2. APPROVAL OF DECEMBER MINUTES**

Mr. Woltz called for the approval of the December minutes. Mr. Von Moll made a motion that the minutes be approved, and Ms. Smith 2<sup>nd</sup> the motion; approved 8-0-0.

## **3. FINANCIAL REPORT**

Mr. Marzolf presented the financial report for the period ending November of 2005 (see attached report). Mr. Marzolf informed the Board that there is a significant fund balance; however, that is a result of the quarterly payments to PSAP were not made yet, and the LMU Settlement had not yet been paid. Mr. Marzolf informed the Board that the fund balance should break even. Mr. Marzolf also informed the Board that it should bring in about \$20,000,000, which is right on track.

## **4. CMRS MONTHLY STATUS SUMMARY**

Mr. Marzolf gave the Board a summary of the CMRS report (see attached). Mr. Marzolf said he is having problem getting an updated report from Triton, and localities that have not made their Phase II requests. However, Mr. Keys, Public Safety Analyst, has been working with the localities to get their requests done. Mr. Marzolf said they will be applying pressure this month to ensure deployment is completed by July 1, 2006. Mr. Marzolf asked for questions, and there were none.

## **5. FY2007 PSAP Funding Submission Approval**

Mr. Marzolf updated the Board about the status of the FY2007 PSAP Funding Submissions (see attached). Mr. Marzolf said he has received 109 out of 126 requests totaling \$19,064,639.28. There are no “official” issues for consideration; however, there were a few other issues that may be revisited at a later Board meeting.

- Database Costs (VA Beach) – Requesting the wireless percentage for their new 9-1-1 database contract. Mr. Marzolf informed the Board that he has asked to review the contract to determine how the pricing is structured. The amount was subtracted from their FY2007 request, but was included in their FY2005 True-up so one or the other will need to be corrected.
- Language Line (York/Danville) – Requesting the wireless percentage of interpreter costs.
- Personnel equipment (York) – Requested without description. Since it was a small amount, it was left in the request, but staff has determined it to be headsets, uniforms, etc., which are not current allowable costs. York has indicated they would like to appeal this.
- EMD Costs (Winchester) – Requesting the cost for EMD card/software maintenance, which is not an allowable cost. Winchester has indicated that they may want to appeal this.

Mr. Marzolf recommended approval of the FY2007 PSAP Funding Submissions with the exception of the issues noted. Mr. Woltz called for the motion. Mr. Von Moll made a motion, seconded by Chief Frankenstein, to approve the FY2007 PSAP Funding Submissions as recommended; approved 8-0-0.

## **6. Public Education Update**

Mr. Marzolf provided the Board with an update on Public Education. He provided both a history of the Board’s public education efforts as well as the current status. He also demonstrated the public education website that is being developed using funding provided by the Board. Mr. Marzolf called for questions on Public Education, and there were none.

## **7. OLD BUSINESS**

**FY2005 True-Up Corrections** – Mr. Marzolf informed the Board that 120-126 reports have been received with five new ones being received since the last meeting (see attached). Mr. Marzolf also said there are two corrections (Brunswick & Pulaski) from those presented at the last meeting. There are still six reports outstanding – Buckingham County, Essex County, Fredericksburg, Goochland County, and Spotsylvania County, Sussex County. Mr. Marzolf informed the Board that the six outstanding will get a letter from the Board. Mr. Marzolf is recommending that the Board approve the five new true-ups received and the two corrections. Mr. Woltz called for the motion to approve. Mr. Von Moll made a motion, seconded by Ms. Smith, to approve the reports as recommended; approved 8-0-0.

## **8. NEW BUSINESS**

- a) Extension Requests (Buchanan, Wise) – Mr. Marzolf informed the Board that Buchanan and Wise are asking for extension through 2006. Mr. Marzolf said that he would like to set a precedent and recommend that they stick to the schedule and these two localities be granted an extension until July 2006. Mr. Woltz questioned the significance of giving the localities a

deadline of July 2006 as oppose to extending their request for extension through the end of 2006. After a short discussion, Mr. Marzolf conceded the point and recommended that the two localities be granted their extension of request of an extension through 2006. Mr. Howell made a motion, seconded by Mr. Von Moll, to grant the extension requests from Buchanan and Wise to December 2006; approved 8-0-0.

- b) FY2006 Funding Request (Greenville, Surry) – Mr. Marzolf informed the Board that he has received FY2006 funding requests from Greenville for funding of \$34,032, and Surry for requesting \$30,000. Mr. Marzolf is recommending approval of their requests. Ms. Smith made a motion, seconded by Mr. McAvoy, to approve the funding requests as recommended; approved 8-0-0.
- c) FY2006 Funding Adjustments – Mr. Marzolf informed the Board that he has received a funding adjustment request from Nottoway County in the amount of \$17,911, and he is recommending approval of this request. Mr. Woltz called for the motion. Mr. Howell made a motion, seconded by Capt. Furlough, to approve approved the funding adjustment; approved 8-0-0.
- d) CMRS Subcommittee Recommendations – Mr. Marzolf informed the Board that the CMRS committee did not meet so no report was available .

## **9. OTHER ISSUES**

Mr. Marzolf informed the Board that because of conflicts in scheduling the next couple of months, he is recommending that the next two meetings, originally scheduled for March and May, be rescheduled. He is recommending rescheduling the March Meeting for April 5<sup>th</sup> and the May meeting for June 7 with the July meeting being held as scheduled. Mr. Woltz asked the Board members if they were opposed to this recommendation. There were none noted. So Mr. Marzolf said that Terry Mayo will look into rescheduling the next two Board meetings for April 5 and June 7.

**Public Comment** – Capt. Winderweedle of Henrico County asked to address the Board about Public Education. He asked about the production of public service announcements and a potential partnership with the Central Virginia regional PSAPs. Specifically, he was interested in finding a way of educating the public about the importance of staying on the telephone line when there is an emergency and on cell phone use in an emergency. Mr. Marzolf responded that they would be very interested in a partnership and that staff will be in contact.

## **10. ADJOURN MEETING OF THE BOARD**

Mr. Woltz made a motion that the meeting be adjourned. All approved, and the meeting was adjourned at 11:17.

Respectfully submitted,

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Approved by Board: \_\_\_\_\_  
(date)