



# COMMONWEALTH of VIRGINIA

Office of the Governor

James Duffey  
Secretary of Technology

November 1, 2012

The Honorable Robert F. McDonnell  
Governor of Virginia  
Patrick Henry Building, 3<sup>rd</sup> Floor  
1111 East Broad Street  
Richmond, Virginia 23219

The Honorable Walter A. Stosch  
Chair, Senate Finance Committee  
Senate of Virginia  
4551 Cox Road, STE 110  
Glen Allen, Virginia 23060-6740

The Honorable Lacey E. Putney  
Chair, House Appropriations Committee  
Virginia House of Delegates  
Post Office Box 127  
Bedford, Virginia 24523

Dear Governor McDonnell, Chairman Stosch, and Chairman Putney:

I am pleased to submit the *Commonwealth Data Standardization Interim Plan*, which is required by Item 427(C) of the 2012 Appropriation Act. As you know, Item 427 directs the Secretary of Technology to communicate an initial plan for data standardization to the Governor and the Chairmen of the House Committee on Appropriations and the Senate Committee on Finance. A final plan is also required by Item 427, which will be submitted by July 1, 2013.

As outlined in the plan, Virginia Information Technology Agency (VITA) staff will examine several strategies for data standardization and implementation of standardized data, including the use of data standards, data exchange standards, and Web services. VITA staff will also use the National Information Exchange Model, which has been endorsed by the National Association of State Chief Information Officers, to estimate the cost of data standardization.

Thank you very much for your time and consideration. Please contact me if you have any questions or concerns.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jim Duffey".

Jim Duffey, Secretary of Technology

Enclosures

C: The Honorable Martin Kent, Chief of Staff