

MINUTES – FINAL
Health Information Technology Standards
Advisory Committee (HITSAC)
Thursday, March 15, 2012

Commonwealth Enterprise Solutions Center
11751 Meadowville Lane
Chester, VA 23836
Multipurpose Room 1222

ATTENDANCE:

Members Present:

Dr. Marshall Ruffin, Chairman
Dr. Sallie Cook
Dr. Jim Harrison
Rich Pollack
John Quinn

Members Absent:

Others Present:

Bannister, Lynn, VITA
Barnes, Kim, VDH
Bialkowski, Blake, APA
Brown, Cathie, North Highland
Dixit, Prashant, VITA
Edwards, Kelly, VITA
Farnsworth, Mike, DMV
Grubbs, Dr. Joseph, VITA
Harmond, Andy, IBM
Helderman, Karen, APA
Jeffries, Lynne, VITA
Kissam, Todd, VITA
Laugerbaum, Carl, Advantus Strategies
Martin, Kim, VITA
McCleaf, Sandy, CHA-ConnectVirginia HIE
Mix, Dave, DMAS
Murphy, Julie, VDH
Napier, Judy, CGI
O’Brion, Emily, McGuire Woods Consulting
Secor, Debbie, VDH
Surratt, Tracy, APA
Vecchione, Steve, APA
Whitlock, Julie, OAG
Whyte, Chris, Vectre

Call to Order:

Chairman Marshall Ruffin called the meeting to order at 10:40 a.m. in the VITA Multipurpose Room 1222 at the Commonwealth Enterprise Solutions Center in Chester, VA. Chairman Ruffin welcomed HITSAC Members, staff and attendees.

OLD BUSINESS

Approval of Minutes from the December 15, 2011, HITSAC Meeting

Chairman Ruffin called the item to approve the minutes from the December 15, 2011, meeting and asked HITSAC Members if they had changes or corrections. Seeing none, Chairman Ruffin called for a motion to approve the minutes. A motion was made by Dr. Cook with a second by Mr. Quinn. The motion passed unanimously.

NEW BUSINESS

Chairman Ruffin called on Dr. Joseph Grubbs, Commonwealth Data Governance (CDG) Service Lead and HITSAC Administrator, to present the Proposed Amendments to the Enterprise Architecture (EA) Policy to Include Enterprise Information Architecture (EIA) Provisions.

Proposed Amendments to the Enterprise Architecture (EA) Policy to Include Enterprise Information Architecture (EIA) Provisions (Action Item)

Chairman Ruffin raised the action item on the agenda relating to the Proposed Amendments to the Enterprise Architecture (EA) Policy to Include Enterprise Information Architecture (EIA) Provisions. Dr. Grubbs said that the EIA provisions would amend the adopted EA Policy. The work plan for the modifications to the EA policy includes work done within the CDG team and EA programs in VITA to support HITSAC and EIA across the Commonwealth of Virginia (COV).

Dr. Grubbs discussed the changes to the Agenda as a result of scheduling conflicts with the Oversight Committee for Health Information Technology/Medicaid Information Technology Architecture (HIT/MITA) program meeting organized by the Health & Human Resources (HHR) Secretariat. He said that the meeting organizers assured him that the scheduling conflicts will not occur during future HITSAC meetings. He added that the Health Information Technology/Medicaid Information Technology Architecture (HIT/MITA) program is now officially known as eHHR.

Dr. Grubbs said that the agenda topics for the morning session were interdependent on each other, starting at the higher level with the amendments to the EA policies to include EIA provisions. The next agenda item will focus on Data Strategy which will be the primary document to implement the proposed amendments. The last part will include the Agency of Public Accounts (APA) audit of enterprise data standards. Dr. Grubbs acknowledged the contributions by the APA reviewers present at the meeting, namely, Ms. Tracy Surratt, Mr. Blake Bialkowski and Mr. Steve Vecchione. Chairman Ruffin welcomed and thanked the auditors.

Dr. Grubbs said that the EA sits on the Information Technology Resource Management (ITRM) framework resulting in a structure where the ITRM is at the top of the framework, cascading down to EA implemented through its Policies, Standards and Guidelines (PSGs) and residing under that is the EIA program. The four primary documents that outline the work done by EIA are the Commonwealth Data Strategy, the EIA Data Standardization Process document, the Data Management Program Plan and the HITSAC Governance Framework document. Dr. Grubbs said that the EIA amendments would serve as a base to implement changes to the Data Strategy document.

Dr. Grubbs described the EA model represented by a pyramid with the Business Architecture (BA) at the top and the Information Architecture that serves as a bridge between the Solutions Architecture (SA) and the BA.

Chairman Ruffin questioned about the reason for having the EIA which represents data being driven by the SA which represents applications. He felt that they need to be reversed. Dr. Grubbs mentioned that Mr. Todd Kissam, Enterprise Architect, would be better suited to address this question and that Mr. Kissam will be present later on during the afternoon session after the eHHR Oversight Committee meeting.

Dr. Grubbs said that the goal for this endeavor is to overhaul the policy framework and other governance documents to implement the spirit of the governance framework proposed by HITSAC up to the limits of the statutory authority of HITSAC and VITA. The amendments are structured around an EIA maturity model with benchmarks.

Chairman Ruffin questioned about the role of HL7 in the model and the need to incorporate HL7 to develop health care data exchange standards and the need to merge NIEM and HL7. Dr. Grubbs clarified that NIEM will be used as the primary reference model for COV agencies with integration with adopted HL7 standards.

Dr. Grubbs then explained the CDG EIA Action Plan in further detail. He said that the task of systematic evaluation and update process for the EIA governance framework has already started. The next step would be to get approval from HITSAC. Upon approval from HITSAC the action plan will move to the process of updating the COV Data Strategy.

Dr. Grubbs said that the Data Asset Management Action Plan will start with the Commonwealth Enterprise Technology Repository (CETR) functioning as a primary resource to collect application information across COV to publish a metadata registry across COV. The data standardization will be based on the governance framework proposed by HITSAC. The processes used to develop and adopt the data exchange standard for the Enterprise Data Management (EDM) Person hub was based on the governance framework proposed by HITSAC.

Chairman Ruffin asked about what kind of process will be used if an agency implements a reference terminology that does not follow but rather competes with the reference terminology in the EA. Dr. Grubbs replied that the existing exception process will serve as the starting point and also work with the agencies to help them gain a better understanding of the existing adopted standards. Chairman Ruffin added that the preferred course would be to guide agencies in a direction that eliminates the use of architecture that needs exceptions. Dr. Grubbs said that exceptions will serve to enable agencies to acquire resources required to be in compliance. The agencies need to have action plans and definitive documented steps in place to move towards compliance before an exception can be granted.

Dr. Grubbs concluded his presentation by mentioning that upon approval of the CDG EIA action plan by HITSAC, it will be put out for public comments on the Online Review and Comment Application (ORCA). Once the public comments have been incorporated, it will be sent to the COV Chief Information Officer (CIO) and then to the Secretary of Technology (SoTech) for adoption.

Dr. Grubbs then opened the floor for questions. Chairman Ruffin mentioned that the CDG EIA action plan displays a lot more discipline compared to what he has achieved in his own Organization and modeling it after the work being done in the COV. Mr. Quinn said that the CDG EIA action plan does sound very good in theory but cautioned about the problems and issues that could arise due to all the disparate systems.

Mr. Pollack said that is the same process as the one used in his organization when building a robust analytic effort but cautioned about it being a daunting undertaking. Dr. Cook asked about the incentives in place for agencies to adopt the framework in a cost effective manner. Dr. Grubbs replied that the entire process will be driven by the different stakeholders who will serve as the driving force for developing and implementing the framework. Dr. Cook mentioned about the need to convey the big-picture to the agencies to gain buy-in. Dr. Grubbs noted that he will have a high degree of organizational learning.

Mr. Quinn noted that semantic interoperability allows two computer systems to communicate with each other without the need of a human for translating the data. Dr. Quinn cautioned about the mapping of the metadata and that it needs to be the secondary goal and should occur after the fact that the two systems have defined their metadata in a similar fashion.

Dr. Grubbs noted about the need to communicate to the stakeholders that the process is not about the boxes but the linkages between the boxes and using NIEM as a standardized reference model and using HL7 for the health agencies. Dr. Grubbs mentioned the need for the CDG team to dedicate time to the NIEM technical training and enable the CDG team to work with the different agencies to develop the Information Exchange Package Documentation (IEPD).

Chairman Ruffin asked about the impetus (power) to implement the framework. Dr. Grubbs replied that one of the main driving forces for the adoption and implementation of the framework is to serve as the ITRM policy for EA for the COV along with high level executive support. Chairman Ruffin asked for further clarification about the level of executive support needed. Dr. Grubbs said that the Code of Virginia enabled SoTech to develop policies, procedures and guidelines for ITRM and EA for COV. The data sharing agreement would need Secretary Hazel and Secretary Duffy to come to an agreement and then seek approval from the Governor of the Commonwealth of Virginia.

Chairman Ruffin called for a motion to approve the proposed amendments to the existing EA policy to include EIA provisions. A motion was made by Mr. Pollack with a second by Dr. Harrison. The motion passed unanimously.

Proposed Work Plan for the Commonwealth Data Strategy (Action Item)

Chairman Ruffin raised the action item on the agenda relating to the Proposed Work Plan for the Commonwealth Data Strategy. Dr. Grubbs said that Data Strategy will serve as the primary engine to implement the action plans, business plans and implementation plans. Dr. Grubbs reminded that the existing Data Strategy was drafted in September, 2009 and the draft document is included in the agenda package. He added that the existing Data Strategy document will be extensively used to develop the new Data Strategy document.

Dr. Cook asked about the reasons for the Data Strategy not being adopted sooner. Dr. Grubbs responded that it was a result of changes in staffing, the statutory authority of VITA, priorities and a resource issue involved in developing and implementing the strategy. Chairman Ruffin and Dr. Harrison asked about the impediments and the process to overcome the impediments.

Dr. Grubbs replied that the development of Data Strategy has not been a linear process and that there had been a structural break in the development of Data Strategy since the first attempt. Dr. Grubbs added that with the availability of more resources, federal direction and more statutory authority making it more feasible to implement the Data Strategy. Dr. Grubbs said that the proposed process for strategic planning will be a cyclical process and will be frequently revisited for performance monitoring and will be oriented around performance metrics and scorecard. Dr. Grubbs said that the HITSAC meeting was the first step in the strategic planning process.

The second step will be to re-engage the data stewards. Dr. Grubbs said that Gartner, Inc. will be involved in providing guidance to develop, refine and implement the scorecard. Chairman Ruffin said that the HITSAC members would like to see the proposed metrics and the importance of developing data standards citing Virginia Commonwealth University (VCU) as a model in the development of data standards. Dr. Grubbs said

that the HITSAC members would be a valuable resource in the process and the desire to meet the members at their place of work to gain a better understanding and to learn from the members. Chairman Ruffin added that the learning will occur in two directions and would help his organization in the development of data governance. Dr. Grubbs said that it would be an ongoing iterative process with the performance metrics serving as feedback.

Chairman Ruffin asked if the agencies performance would be measured on an ongoing basis. Dr. Grubbs replied that the agencies will be able to submit and publish their score cards. Dr. Grubbs said that CDG will work very closely with the HITSAC members and that based on the project plan, will present a Data Strategy to HITSAC in November, 2012 and then send it to SoTech for approval and move to implementation in the year 2013. Chairman Ruffin then opened the floor for questions.

Dr. Cook asked about the resources for the benchmarks. Dr. Grubbs replied that Gartner, Inc. will be able to assist in that task, based on their work with other entities and look at other existing documents in place. Dr. Grubbs added that in the absence of benchmarks, working with the stakeholders becomes very critical for COV to develop its own benchmarks. Mr. Pollack talked about the need to engage HITSAC members and share the benchmarks and to leverage their advice and suggestions.

Dr. Grubbs said that the HITSAC members will serve as valuable resources and provide advice and direction at key points during the process, beginning with the score card. Mr. Quinn pointed out the presence of various organizations doing similar work in health care and working with Gartner, Inc. to develop more details surrounding the maturity model.

Mr. Pollack mentioned about a faculty member at VCU, Dr. Peter Aiken, a leading authority on data governance as a very valuable resource and suggested approaching Dr. Aiken. Chairman Ruffin mentioned about the possibility of Dr. Aiken addressing a HITSAC meeting and. Mr. Pollack expressed his willingness to initiate the dialog with Dr. Aiken.

Chairman Ruffin called for a motion to approve the Data Strategy Work Plan. A motion was made by Mr. Pollack with a second by Dr. Cook. The motion passed unanimously.

Chairman Ruffin recessed the meeting for lunch at 11:55 p.m.

Chairman Ruffin called the meeting back to order at 12:45 p.m.

Purpose and Status Report on the Auditor of Public Accounts (APA) Audit of Enterprise Data Standards and Enterprise Data Architecture

Chairman Ruffin called on Dr. Grubbs to give the presentation on the purpose and status report on the APA audit of enterprise data standards and enterprise data architecture.

Dr. Grubbs thanked Chairman Ruffin and other HITSAC members for the actions taken during the morning session. Dr. Grubbs said that the audit was for steps taken in the development of enterprise data standards pursuant to the Appropriations Act of 2008, Chapter 879, the enacting legislation that enables the development and implementation of enterprise data standards in seven core business areas. APA released a report in October 2009 that no progress had been made in those seven business areas. The current audit is being conducted to review the progress made since October 2009.

Dr. Grubbs said that the primary focus of the review under EA has been the activities conducted to adopt the standards and to review the standards in the seven core business areas for EIA, data governance and data sharing. Chairman Ruffin requested further information from Dr. Grubbs regarding the lack of progress since October 2009 and whether APA could provide some insight in the matter. Dr. Grubbs replied by saying the report titled Enterprise Data Standards Progress Report was available online and includes the constraints. Dr. Grubbs mentioned the APA was made aware of the progress made by the Information Technology Advisory Council (ITAC), eHHR, Health Information Exchange (HIE), etc since the last audit. The procurement vendor standard and the human resource standard have been adopted since the October 2009 audit. Three of the other standards, namely, the chart of accounts, order to pay and check printing are contingent upon the Virginia Department of Transportation (VDOT) and other agencies involved in the development of the Cardinal system going live.

Dr. Grubbs said two internal data standards have been adopted, one data standard, which is an internal data standard consistent with an external data standard adopted for EDM for the person hub. Dr. Grubbs said that 99 external HIT standards have been adopted with an additional 25 in the process of being adopted by the SoTech. APA will complete the review process through March and publish the final report in April of 2012. Dr. Grubbs acknowledged the contributions made by one of the reviewers, Karen Helderman present at the meeting. Chairman Ruffin welcomed and thanked Ms. Helderman. Dr. Grubbs then opened the floor for questions.

Chairman Ruffin questioned about the individual responsible for fixing the findings of the audit that need to be fixed. Dr. Grubbs answered that it would be an inter-agency response with much of the activity shouldered by VITA. Dr. Grubbs talked about the needs for resources and the statutory authority need to implement the audit findings. Mr. Quinn asked if there was any place where he could find the external data standards. Dr. Grubbs replied in the affirmative and that it was available on the VITA website under the Standards Repository link. Chairman Ruffin and Mr. Quinn requested for a report on the external standards from the repository. Chairman Ruffin asked about the process to make the change happen regarding EA, EIA and data standards. Dr. Grubbs expressed about the importance and the great learning opportunity provided by the audit.

Dr. Grubbs said that in addition to the EA and EIA audits, the CDG team has developed preliminary drafts of the data dictionary for the EDM General Organization Data Exchange Standard which will be presented to the HITSAC members later during the day.

New Business (Continued)

Status Reports

eHHR Program

Mr. David Mix, Program Director for eHHR from the Department of Medical Assistance services (DMAS) provided a status report on the eHHR Program.

Mr. Mix reported that the program office had its first meeting for the eHHR Oversight Committee. The Oversight Committee will provide both steering and also support in the development of a data sharing plan. The program office also had a walkthrough of the Business Requirements Document (BRD) with VITA. The program office has developed high level program milestones to synchronize the different efforts within the eHHR program. The final report on data sharing has been completed and can be found along with the other data governance documents housed at the VITA website.

Mr. Mix announced that the name of the program had changed from HIT/MITA to eHHR. Mr. Mix mentioned that he has been in contact with Centers for Medicare & Medicaid Services (CMS) for funding sources for the different projects. The program office has been working with DSS for a RFP for Eligibility and Enrollment (E & E) and will be posted on eVA, the state's procurement website for vendors for external review for OAG, CMS and VITA. The birth and death records needed for E & E are not a part of HIE. The provider incentive program contract with the extension center has been executed for technical support for education and outreach for EPs along with a communications plan. CMS has approved the CGI contract and will be able to support enrollment in early June, 2012. However, that would depend on the coordination between CGI's timeline and the extension centers. Mr. Mix then opened the floor for questions.

Dr. Cook said that VHQC was very anxious for the incentive program to be launched because they have been getting a lot of questions from the provider community. Mr. Mix said that the compliance process for CMS and COV took a long time. Dr. Harrison enquired whether the deaths interface will be restricted to deaths occurring in Virginia. Mr. Mix responded in the affirmative. Mr. Harrison asked about access to the information for non state government entities. Mr. Mix replied that access to information is not a technological issue but rather a policy issue. Dr. Harrison mentioned that the data would be extremely valuable to other organizations and institutions of higher learning. Chairman Ruffin inquired whether HITSAC could be of any assistance to address the policy issue. Dr. Harrison responded that if it is a policy issue, the benefits of the availability of information needs to be made known to the appropriate individuals. Mr. Mix said that the data sharing committee will be working on the needed legislative changes. All the HITSAC members agreed once all security requirement been met, the need to develop some policies and procedures to facilitate and promote sharing and usage of data. Dr. Grubbs mentioned about the possibility of working with data stewards, stakeholders and business users from institutions of higher learning while developing COV Data Strategy. Dr. Grubbs mentioned about discussing this further with individuals in the eHHR program.

Mr. Mix talked about the 15 high level milestones and the detail planning milestones will roll up to the 15 top level milestones. He said that the Customer Portal developed by DSS had a soft rollout. The Customer Portal Phase 2 Non-Enterprise Stand Alone was completed on schedule. The data sharing agreement and the need to identify all the legislative changes are being addressed. The RFP for the E & E will be posted in six weeks and the contractor may be able to start in the first week of October.

Health Information Exchange (HIE) Program

Kim Barnes of VDH gave the status report on the ConnectVirginia HIE. Ms. Barnes said that the governing body has been selected and HITSAC members Chairman Ruffin and Dr. Cook were members of the governing board. Project DIRECT, the secure point to point messaging for providers went live on February 15, 2012. The ability to provide DIRECT utility will be in increments. The next increment for the HIE will be able to enroll an organization. Health Information Systems Program (HISP) enrollment and certificate issuer for DIRECT will be housed in ConnectVirginia. Ms. Barnes said that the project is on time and on budget. Ms. Barnes mentioned that since Virginia is an opt-in state there is a need to maintain a consent registry for patients. The Office of Management and Budget (OMB) issued a mandate to accelerate the spending and to conclude that by September 2012 which cuts six months off the project planning. The Office of the National Coordinator (ONC) is conducting negotiations with OMB to try and keep the original extended deadline.

Ms. Barnes said that the Advanced Health Care Records Registry is now live. They are now in conversations with the Association of Elder Care lawyers and had one meeting with the Hospital Association and Hospital representatives to discuss enhancements to the registry.

Ms. Barnes talked about a recently passed legislation requiring VDH to establish an All Payers Claims database through its sub contractor, Virginia Health Institute. An advisory committee will be formed in May even though the law is effective July 1, 2012. The advisory committee will be advising on infrastructure and other related areas. The law comes with an enactment clause that requires 70% compliance or else the process will become mandatory. This law also applies to Medicare and Medicaid claims. Chairman Ruffin questioned how the data will be used. Ms. Barnes responded that the workgroup will be working on exploring how to extend the current use. Ms. Barnes noted that the legislation also requires additional studies including a study to explore how this will work with other databases in COV, including HIE and Health Benefits Exchange in addition to standing up the data system. Chairman Ruffin said that it could create a very valuable repository of information.

VITA MITA Program

Ms. Lynne Jeffries, VITA/MITA Program Manager gave a status report on the VITA/MITA program. Ms. Jeffries reported that the architecture and design Statement of Work (SOW) and the analysis and planning for EDM have been finalized. Ms. Jeffries said that two workshops were conducted onsite for SOA Architecture & Design. IBM was onsite for preliminary planning & analysis sessions on December 14 and 15, 2012. IBM was also onsite for CAS and non-CAS requirements. The Memorandum of Agreement (MOA) for data sharing between DMV and VITA has been signed by the CIO and is waiting on DMV signature.

Ms. Jeffries commented on the extensive collaboration between DMV and VITA and that the MOA between DSS and VITA is under development. The roadblocks perceived before regarding data sharing between VITA and DSS have been clarified and cleared by the OAG. DSS will use the DMV – VITA MOA as the framework to develop the DSS – VITA MOA. Ms. Jeffries said that data profiling work on DMV data is underway. The VITA MITA program members have been working with Mr. Mix and others from DMAS and with IBM on developing, reviewing and rewriting business requirements. Ms. Jeffries reported on the work done on the recommendations on the data sharing report. IBM power servers were ordered in December 2011 and were delivered in early January, 2012.

Ms. Jeffries said that a decision was made to go with the Tivoli ID management tool that will be used by CAS. The EDM team is working on a draft schedule for the remainder of the analysis and planning SOW. The next SOW will be for configuration and deployment and developing use cases for CAS and the data extract guide.

Chairman Ruffin asked whether VITA will be involving other agencies. Ms. Jeffries replied that the non CAS IBM workshop had representation from DSS, DMAS and VDH.

Ms. Jeffries said that the non-production database product has been ordered and is targeted for delivery by April 20, 2012. The database installation by the VITA technical team will be completed by May 7, 2012. Ms. Jeffries mentioned that VITA is working on the architecture review documentation. VITA technical team is providing on call support for the DSS customer portal enabling DSS to use the existing end user support. Ms. Jeffries said that Ms. Kelly Edwards had started as the SOA Project Manager during late February, 2012. Chairman Ruffin welcomed Ms. Edwards.

Chairman Ruffin asked whether they were pleased with the progress. Ms. Jeffries responded that a lot of work has been done but there is still a lot of work remaining. Ms. Jeffries said that it is a very complex task to set up a completely new environment from the ground up. Ms. Jeffries acknowledged Mr. Andy Harmond and his team's contribution to the project. Chairman Ruffin thanked Mr. Harmond for the good work done by them as reported by Ms. Jeffries.

Ms. Jeffries said that DMV has re-engaged their vendor for CAS. The next phase will be to complete the requirements gathering task being conducted by the current vendor by March 22, 2012. The next phase would involve the development of a SOW for phase 2 which includes development and deployment of the solution. Ms. Jeffries mentioned that VITA has monthly meetings with HIE to stay connected and the next meeting will be in April. Ms. Jeffries also reported that individuals from VITA Finance have been engaged in developing a cost model and that Gartner, Inc has been providing information on best practices. Ms. Jeffries then opened the floor for questions.

Chairman Ruffin asked whether there would be changes in the functions of VITA and the agencies. Ms. Jeffries replied that the only shift may be in CAS which may be owned by VITA down the road. The rest of the programs will continue outside of VITA within different agencies and the competency centers will reside at VITA.

Enterprise Data Management (EDM) General Organization Data Exchange Standard (Action Item)

Chairman Ruffin raised the action item on the agenda relating to the EDM General Organization Data Exchange Standard. Dr. Grubbs began by mentioning that this is a work in progress and that the general organization hub will be in a future phase of EDM. Dr. Grubbs said that this was a result of the lessons learnt during the EDM Person Data Exchange Standard which was a very iterative process. The first iteration was for attributes identified for matching purposes. The next phase was for the payload attributes which could be used for validating matches to resolve records that could not be linked automatically. Also based on inputs and feedback from the EDM technical team and IBM technical staff onsite, refinements were made to the EDM Person Data Exchange Standard. Dr. Grubbs said that the procedure for developing the EDM General Organization Data Exchange Standard would in all probability follow the same direction.

Dr. Grubbs clarified that the general organization term applies to all organizations, including but not restricted to health care organizations. A general organization is any entity capable of doing business in COV, to receive services from COV or to operate as a legal entity within COV. One of the primary reasons for the development of these standards is to establish semantic interoperability within the different agency data systems and also confirm to external data standards such as NIEM.

Dr. Grubbs presented the process used in the development of the standard. The process was very similar to the one for the person hub. It started with "out of the box" attributes provided by IBM along with a variety of

other sources such as the vendor standard for procurement. CDG team then conducted a workshop on February 23, 2012, that included data stewards and stakeholders from various agencies. Dr. Grubbs said that one of the next steps will be to work with the State Corporation Commission (SCC). The business narrative and data dictionary for the General Organization data Exchange Standard were developed based on inputs from the various stakeholders. Dr. Grubbs said that developing organization standards taking into consideration the intricacies involved in developing the various relationships for organizations was challenging. Dr. Grubbs then proceeded to present the attributes.

Following a discussion of the attributes, Dr. Grubbs opened the floor for questions. Chairman Ruffin questioned whether the COV gateway will be using the standards. Dr. Grubbs replied that the framework for CAS will be using the organization standards. Dr. Grubbs identified the Project Manager for CAS, Mr. Mike Farnsworth, from DMV and mentioned that CDG is working very closely with DMV on standards. Chairman Ruffin asked if there was a difference between an index and a hub. Dr. Grubbs responded that everything including person record, provider records, etc resides in a hub and index is the identifier for the golden record.

Chairman Ruffin asked if there were any further questions. Seeing none, Chairman Ruffin called for a motion to approve the EDM General Organization Data Exchange Standard. A motion was made by Mr. Quinn with a second by Mr. Pollack. The motion passed unanimously.

Dr. Grubbs said that for the standard to be adopted HITSAC needs to recommend the standard to the CIO and the SoTech for approval.

Chairman Ruffin called for a motion to approve the EDM General Organization data exchange standard and the data dictionary. A motion was made by Dr. Cook with a second by Mr. Pollack. The motion passed unanimously.

PUBLIC COMMENT

Chairman Ruffin called for public comment. Seeing none, Chairman Ruffin closed the public comment period.

ADJOURN

Chairman Ruffin opened the meeting for any final comments from the HITSAC committee. It was agreed by HITSAC members that the next meeting will be held on May 17, 2012. Chairman Ruffin asked if there were any other comments. Seeing none, Chairman Ruffin called for a motion to adjourn. A motion to adjourn was made by Mr. Pollack and with a second from Dr. Harrison. The motion to adjourn passed unanimously.