



FY17

PSAP GRANT PROGRAM APPLICATION





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HOW TO APPLY/DEADLINE

The grant application is available and accessible from VITA ISP's website (<http://www.vita.virginia.gov/isp/default.aspx?id=8578>). Upon completion of the application, it is to be submitted to your Regional Coordinator. Any supporting documentation must also be submitted along with the application, including mandatory budgets for projects (if applicable).

After the close of the grant application cycle, a Grant ID and email receipt notification will be sent to the e-mail address listed on the application received.

All funding requests must be submitted using the grant application. Technical assistance is available from VITA's Public Safety Communications (PSC) staff throughout the grant process. The FY17 PSAP Grant Application Cycle starts July 1, 2015 and concludes on September 30, 2015 at 5:00 pm.

ALL APPLICABLE SECTIONS MUST BE COMPLETED IN ITS ENTIRETY OR THE APPLICATION WILL BE CONSIDERED INCOMPLETE AND NOT ACCEPTED FOR CONSIDERATION.



FY17 PSAP GRANT APPLICATION

PROJECT TITLE

City of Norton CAD

GRANT APPLICANT PROFILE/PROJECT CONTACT

PSAP/HOST PSAP NAME: City of Norton

CONTACT TITLE: Director of Finance

CONTACT FIRST NAME: Jeffery

CONTACT LAST NAME: Shupe

ADDRESS 1: P.O. Box 618

ADDRESS 2: 618 Virginia Avenue, N.W.

CITY: Norton, VA

ZIP CODE: 24273

CONTACT EMAIL: jeffs@nortonva.org

CONTACT PHONE NUMBER: (276) 679-1160

CONTACT MOBILE NUMBER: (276) 219-1992

CONTACT FAX NUMBER: (276) 679-3510

REGIONAL COORDINATOR: Tim Addington

HOST PSAP AND PARTICIPATING PSAPS/LOCALITIES

<u>City of Norton</u>	

GRANT TYPE

Individual PSAP

Shared Services



TIER

- Out of Service

 Non-Vendor Supported*
- Technically Outdated*

 Strengthen
- Not Applicable

If technically outdated or non-vendor supported, application MUST include age and/or version of hardware/software.

VERSION:

YEARS of HARDWARE/SOFTWARE:

Spillman 6.3

5 Years

PRIORITY/PROJECT FOCUS CAD

If "Other" selected, please specify:

FINANCIAL DATA

Amount Requested: \$ 150,000

Total Project Cost: \$ 222,400

STATEMENT OF NEED

This statement should reference the relationship to the current funding priorities established by the Grant Committee and include evidence of any financial need, along with additional information on the impact on operational services; consequences of not receiving funding; inclusion of project in a long-term or a strategic plan; and local sustainability:

The City of Norton has continually looked for ways to mitigate the limitations and costs associated with providing 911 services to its citizens. Through participating in the Southwest Virginia 911 Group, the City has demonstrated its willingness to try different models to accomplish such outcomes.

**Statement of Need Continued:**

One such example is partnering with the group to share a single Spillman CAD server to reduce costs and provide an avenue to share information and resources as well. The proposed project will enhance the Spillman CAD system within the City of Norton for a period of up to 5 years. It will provide funds to upgrade hardware necessary to continue to securely provide a network to the shared resources, including new CAD workstations for dispatchers, a new DNS Server, upgraded Firewall, Switch and data backup solution.

Describe how the grant will be maintained and supported in the future, if applicable.

The City of Norton will be anticipating ongoing cost associated with maintenance and support of the Spillman CAD System, including the hardware and connectivity of such. With the exception of the next five years, the cost of support and maintenance will be funded locally as needed. However, as funding opportunities present themselves, those will be explored. Under the current proposal, support and maintenance will be accomplished by Spillman and other certified technicians as required.

COMPREHENSIVE PROJECT DESCRIPTION

Identify the longevity or sustainability of the project.

This project will assist the City of Norton in its commitment to the Southwest Virginia 911 Group Spillman CAD system. The Group was established in 2008, as a Pilot Project, exploring the concept of shared solutions as it related to providing 911 services to the community. It is the mission of the Southwest Virginia 911 Group to plan, implement, control, maintain and upgrade to meet current and future demand in order to provide our communities with a reliant, interoperable emergency communication system that maximizes resources and provides long term cost savings. CAD is only a part of that solution.



Describe how this project supports the Virginia Statewide Comprehensive 9-1-1 Plan.

The Statewide 9-1-1 Comprehensive Plan contains a Vision Statement that looks at 9-1-1 from a holistic approach and further clarifies those through the use of seven listed goals. This project will meet three of those stated goals for the City of Norton PSAP:

Goal 2: Increase situational awareness through enhanced incident information sharing

Goal 5: Protect the reliability and security of the 9-1-1 system

Goal 7: Leverage GIS technology and data to better locate callers and improve response capabilities



SHARED SERVICES (if applicable)

The relationship of the project to the participating PSAPs:

Not Applicable

Intended collaborative efforts:

Not Applicable

Resource sharing:

Not Applicable



How does the project impact the operational or strategic plans of the participating agencies:

Not Applicable

Provide a thorough, concise, and complete description of the project, including an outline of the goals and objectives, implementation strategy, and a work plan.

Not Applicable



**PROJECT TIMELINE FOR
SHARED SERVICES & INDIVIDUAL PSAP APPLICATIONS:**

For each applicable phase of the project, indicate the estimated completion date. Sample activities for each phase are included.

PROJECT PHASE	ESTIMATED COMPLETION DATE
<input type="checkbox"/> INITIATION (Project approved by appropriate stakeholders) Sample activities: project concept is documented, local board or governing authority approval or endorsement is received, PSAP grant application is filed, local budgets are obtained, appropriated grant funds are approved, and budgetary estimates are obtained	09 / 30 / 2015
<input type="checkbox"/> DESIGN/PLANNING (Project, system, or solution requirements are developed) Sample activities: requirements are documented, components to be purchased are identified, and general design is documented	08 / 01 / 2016
<input type="checkbox"/> ACQUISITION (Selected system or solution is procured) Sample activities: RFP (or other bid related processes) are drafted, proposals are evaluated, contract is signed, purchase orders are issued, and quotes are obtained	10 / 01 / 2016
<input type="checkbox"/> IMPLEMENTATION (Selected system or solution is configured and installed) Sample activities: purchased components are delivered and installed and training is performed	11 / 01 / 2016
<input type="checkbox"/> TESTING/COMPLETION (Selected system or solution is tested and put in production) Sample activities: performance of system/solution is validated and system/solution goes "live"	11 / 01 / 2016



BUDGET AND BUDGET NARRATIVE

List the planned expenditures to be made with grant funds. (**NOTE: In lieu of a line item breakdown, an itemized cost schedule or detailed vendor prepared quote may be submitted as an attachment. However, budgetary quotes received from a particular vendor(s) during the application process do not commit the PSAP to use that vendor(s) once the grant is awarded.**) Briefly explain the reason for each requested budget item and provide the basis for its cost. In addition, if contingency cost has been added, please identify the amount.

Software:

Spillman CAD Upgrade	\$ 20,000
Maintenance and Support-5 Years	\$ 75,000

Hardware:

Rack Mount Server (DNS, Antivirus, Malware ...)	\$ 10,200
Backup Solution	\$ 2,300
Connectivity Solution (Firewall, Switch)	\$ 1,500
CAD Workstations	\$ 4,200
Maintenance and Support-5 Years	\$ 109,200

Total Project Costs	\$ 222,400
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Costs are based on vendor supplied estimates



EVALUATION

How will the project be evaluated and measured for achievement and success:

The City of Norton continue to participate in the Spillman CAD system maintained by the Southwest Virginia 911 Group in an effort to share cost, resources, and information to enhance the services provided by the community PSAPs involved with in the group.



CONSOLIDATION (Primary or Secondary) - (complete only if applicable)

How would a consolidation take place and provide improved service:

Not Applicable

How should it be organized and staffed:

Not Applicable

What services should it perform:

Not Applicable



How should policies be made and changed:

Not Applicable

How should it be funded:

Not Applicable

What communication changes or improvements should be made in order to better support operations:

Not Applicable