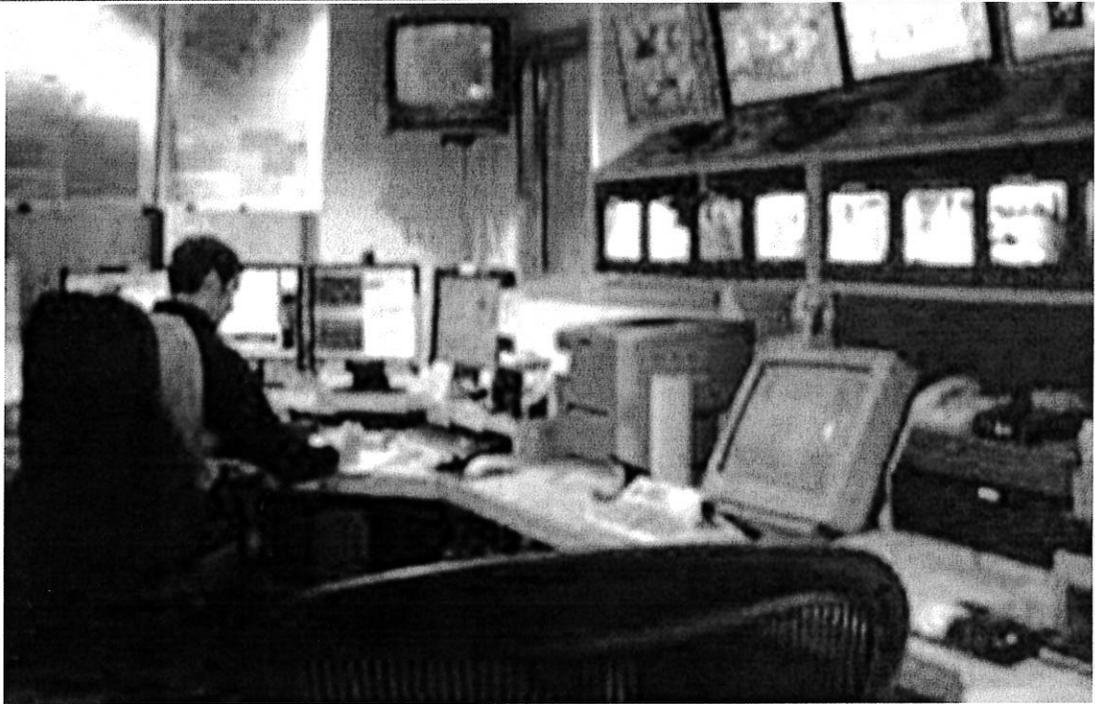




**FY16**

**PSAP GRANT PROGRAM  
WIRELESS EDUCATION PROGRAM  
APPLICATION**



VIRGINIA INFORMATION  
TECHNOLOGIES AGENCY  
Integrated Services Division



# FY16 PSAP GRANT PROGRAM WIRELESS E-911 PSAP EDUCATION PROGRAM APPLICATION

## HOW TO APPLY/DEADLINE

The Wireless E-911 PSAP Education Program grant application is available and accessible from VITA's Integrated Services Program's website (<http://www.vita.virginia.gov/isp/default.aspx?id=8578>). Upon completion of the application, it is to be submitted to your Regional Coordinator. Any supporting documentation must also be submitted along with the application.

After the close of the grant application cycle, a Grant ID and email receipt notification will be sent to the e-mail address listed on the application received.

All funding requests **must** be submitted using the Wireless E-911 PSAP Education Program grant application. Application made on the FY16 PSAP Grant Application form (Continuity, Consolidation and Enhancement projects) will not be accepted. Technical assistance is available from VITA's Public Safety Communications (PSC) staff throughout the grant process. The FY16 PSAP Grant Application Cycle starts July 1, 2014 and concludes on September 30, 2014 at 5:00 pm.

**ALL SECTIONS MUST BE COMPLETED IN ITS ENTIRETY OR THE APPLICATION WILL BE CONSIDERED INCOMPLETE AND NOT ACCEPTED FOR CONSIDERATION.**



# FY16 PSAP GRANT APPLICATION WIRELESS E-911 PSAP EDUCATION PROGRAM GRANT REQUESTS ONLY

## GRANT APPLICANT PROFILE/PROJECT CONTACT

INDIVIDUAL WEP GRANT

REGIONAL WEP GRANT

PSAP/HOST PSAP NAME: Spotsylvania Sheriff's Office – E911 Center

CONTACT TITLE: Communications Manager

CONTACT FIRST NAME: Becky

CONTACT LAST NAME: Skebo

ADDRESS 1: 9119 Dean Ridings Lane

ADDRESS 2: PO Box 1146

CITY: Spotsylvania

ZIP CODE: 22553

CONTACT EMAIL: bskebo@spotsylvania.va.us

CONTACT PHONE NUMBER: 540-507-7178

CONTACT MOBILE NUMBER: 540-840-3523

CONTACT FAX NUMBER: 540-582-5321

REGIONAL COORDINATOR: Amy Ozeki

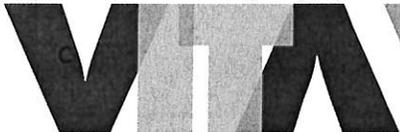
## FINANCIAL DATA

AMOUNT REQUESTED: \$ 2000.00

(NOTE: The amount requested should be a reasonable estimate of total training expenses including hotel registration, conference registration, online training registration, and/or per diem (if applicable) for all anticipated participating personnel.)

## HOST PSAP AND PARTICIPATING PSAPS (if a regional WEP application)

_____	_____
_____	_____
_____	_____
_____	_____



## STATE PROFESSIONAL ORGANIZATION CONFERENCES

**If the primary purpose of this WEP application is to send PSAP personnel to one or more of the annual state professional organization conferences (such as those sponsored by Virginia APCO, Virginia NENA, or Virginia GIS), please complete the following:**

Virginia GIS Conference

ESTIMATED NUMBER OF PERSONNEL ATTENDING: [Click here to enter text](#)

NUMBER OF DAYS ATTENDING: [Click here to enter text](#)

Virginia APCO Fall Conference/Winter Conference

ESTIMATED NUMBER OF PERSONNEL ATTENDING: 3

NUMBER OF DAYS ATTENDING: 4

Virginia NENA Spring Conference

ESTIMATED NUMBER OF PERSONNEL ATTENDING: 3

NUMBER OF DAYS ATTENDING: 2

**By checking this box, the applicant acknowledges that the education/training is specific to 911/public safety communications and/or GIS and it will benefit E-911 and the employees and/or PSAP by ensuring each employee selected to attend the conferences will be required to attend a minimum of 90% of the offered tracks in their respective field (Dispatcher, Technical or Management), or any combination of tracks as long as it equals 90% participation per day (i.e., if a dispatcher has 7 tracks offered in a given day, they must attend 90%).**

**By checking this box, the applicant acknowledges that the education/training is specific to 911/public safety communications and/or GIS and it will benefit E-911 and the employees and/or PSAP by using the funds to take advantage of the educational and training opportunities offered by the state professional organization chapters. The primary benefit would be continuing to educate staff with the current best practices, keep personnel current on the changing technologies, enhancements and requirements within the profession.**



## OTHER EDUCATIONAL/TRAINING OPPORTUNITIES

**If this application includes educational/training opportunities other than the annual state professional organization conferences, please complete the following:**

**EDUCATION/TRAINING TITLE/EVENT:** Click here to enter text

**DATES:**

**LOCATION:** Click here to enter text

**ESTIMATED NUMBER OF PERSONNEL ATTENDING:** Click here to enter text

**TOTAL ESTIMATED BUDGET OF TRAINING/EVENT:** Click here to enter text

**PER DIEM REQUESTED (allowable meals only):** Click here to enter text

### COMPREHENSIVE PROJECT DESCRIPTION

**Describe how the education/training is 9-1-1/public safety communications specific and how this will benefit E-911 and the employee(s) and/or PSAP.**

Classes/seminars that are provided at the Virginia APCO/NENA conference are beneficial to communications personnel. There are different tracks provided and the employee has the option to choose what he/she would like to attend. This gives the employee the opportunity to check other areas out within the emergency communications arena. For example, a dispatcher attends the conference and may have an interest in management. He/She could attend a management track and receive insight as to what the position entails. This conference benefits E911 as it provides personnel a chance to learn new things, generate new ideas, and bring that information back to the PSAP. There are also vendors at the conference and this allows personnel to see what is new and involving in the communications field.



## EVALUATION

**Describe the evaluation process that will be used to determine if participation in this education/training benefited the PSAP and/or supported E-911 and GIS.**

The goal will be to send at least three employees to the Virginia APCO/NENA Conferences that are held in the spring and fall of each year. Each employee selected to attend will be required to attend a minimum of 90% of the offered tracks in their respective field. Upon returning, each employee will provide and share the information/classes that were attended and recommend suggestions that would be beneficial to our center and for future training, technology, and information purposes within our PSAP.



**OUT OF STATE TRAVEL WAIVER REQUEST**

**If this grant application is for out of state education/training opportunities or includes any part of the funds to be used for out of state education/training opportunities, please complete the following in its entirety.**

**EDUCATION/TRAINING EVENT:** Click here to enter text

**DEPARTURE DATE:** Click here to enter text

**RETURN DATE:** Click here to enter text

**LOCATION:** Click here to enter text

**ESTIMATED NUMBER OF PERSONNEL ATTENDING:** Click here to enter text

**TOTAL ESTIMATED BUDGET FOR EVENT:** Click here to enter text

**CONFERENCE/TRAINING:** Click here to enter text

**LODGING:** Click here to enter text

**MEALS AND INCIDENTALS:** Click here to enter text

**TOTAL COST OF TRIP REIMBURSABLE THROUGH THE WEP GRANT:** Click here to enter text

**REASON FOR OUT OF STATE TRAVEL WAIVER REQUEST (INCLUDING COMPREHENSIVE TRAINING DESCRIPTION AND EVALUATION PROCESS):** Click here to enter text

**MANAGING DEPARTMENT HEAD APPROVAL RECEIVED BY:**

Click here to enter text

**DATE:** Click here to enter text