



FY2016

PSAP GRANT PROGRAM APPLICATION



County of Henrico, Virginia
Police Division

PSAP Wireless Education Program
PSAP16 Project

September 2014



FY2016 PSAP GRANT PROGRAM APPLICATION

HOW TO APPLY/DEADLINE

The grant application is available and accessible from VITA's Integrated Services Program's website

(<http://www.vita.virginia.gov/isp/default.aspx?id=8578>).

Upon completion of the application, it is to be submitted to your Regional Coordinator. Any supporting documentation must also be submitted along with the application, including mandatory budgets for projects (if applicable).

After the close of the grant application cycle, a Grant ID and email receipt notification will be sent to the e-mail address listed on the application received.

All funding requests must be submitted using the grant application. Technical assistance is available from VITA's Public Safety Communications (PSC) staff throughout the grant process. The FY2016 PSAP Grant Application Cycle starts 1 July 2014 and concludes on 30 September 2014 at 17:00 hr.

ALL APPLICABLE SECTIONS MUST BE COMPLETED IN ITS ENTIRETY OR THE APPLICATION WILL BE CONSIDERED INCOMPLETE AND NOT ACCEPTED FOR CONSIDERATION.



FY2016 PSAP GRANT APPLICATION

PROJECT TITLE

PSAP16

GRANT APPLICANT PROFILE/PROJECT CONTACT

PSAP/HOST PSAP NAME: **County of Henrico, Virginia, Police Division/EOC**

CONTACT TITLE: **Assistant Chief of Police**

CONTACT FIRST NAME: **Fred** CONTACT MIDDLE INITIAL: **E.**

CONTACT LAST NAME: **Bolling**

ADDRESS 1: **7721 East Parham Road, Public Safety Building**

ADDRESS 2: **Post Office Box 90775**

CITY: **Henrico**

ZIP CODE: **23273-0775**

CONTACT EMAIL: **bol@henrico.us**

CONTACT PHONE NUMBER: **(804) 501-4850**

CONTACT MOBILE NUMBER: **Not Available**

CONTACT FAX NUMBER: **(804) 501-4854**

REGIONAL COORDINATOR: **Lisa Nicholson (lisa.nicholson@vita.virginia.gov)**

HOST PSAP AND PARTICIPATING PSAPS/LOCALITIES

County of Henrico, Virginia, Police Division/EOC

_____	_____
_____	_____
_____	_____
_____	_____



GRANT TYPE

- | | |
|---|--|
| <input checked="" type="checkbox"/> Individual PSAP | <input type="checkbox"/> Shared Services |
| <input type="checkbox"/> Regional Initiative | <input type="checkbox"/> Consolidation |
| <input type="checkbox"/> Secondary Consolidation | |

GRANT PROGRAM TYPE

- | | |
|--|--------------------------------------|
| <input type="checkbox"/> Continuity and Consolidation | <input type="checkbox"/> Enhancement |
| <input checked="" type="checkbox"/> Wireless Education | |

TIER

- | | |
|--|--|
| <input type="checkbox"/> Out of Service | <input type="checkbox"/> Non-Vendor Supported* |
| <input type="checkbox"/> Technically Outdated* | <input type="checkbox"/> Strengthen |
| <input type="checkbox"/> Not Applicable | <input checked="" type="checkbox"/> Wireless Education |

If technically outdated or non-vendor supported, application MUST include age and/or version of hardware/software.

VERSION:

YEARS of HARDWARE/SOFTWARE:

PRIORITY/PROJECT FOCUS [Click to select a project focus from the drop down list](#)

If "Other" selected, please specify: Wireless Education



FINANCIAL DATA

Amount Requested: \$ 2,000

Total Project Cost: \$ 2,000

STATEMENT OF NEED

This statement should reference the relationship to the current funding priorities established by the Grant Committee and include evidence of any financial need, along with additional information on the impact on operational services; consequences of not receiving funding; inclusion of project in a long-term or a strategic plan; and local sustainability:

This is a standard request for the costs of sending Communications personnel to two recommended APCO Conferences (October 2015 and May 2016). Attending personnel will return to the Henrico County Police Division/EOC and share with others what was learned at the Conferences.

Describe how the grant will be maintained and supported in the future, if applicable.

If the Wireless Education Program did not exist and in today's economic climate, we would not be able to attend these Conferences.



COMPREHENSIVE PROJECT DESCRIPTION

Education/Training Title/Event: APCO/NENA/SIEC Conference

Dates: October 2015

Location: Roanoke, Virginia

Estimated Number of Personnel Attending: 2

Total Estimated Budget of Training/Event: \$1,100

Conference \$125 x 2 = \$250

Lodging \$106.25/night x 4 nights x 2 people = \$850

Education/Training Title/Event: NENA/APCO Conference

Dates: May 2016

Location: Virginia Beach, Virginia

Estimated Number of Personnel Attending: 3

Total Estimated Budget of Training/Event: \$900

Conference \$85 x 23= \$255

Lodging \$107.50/night x 2 nights x 3 people = \$645

PROJECT PHASE	ESTIMATED COMPLETION DATE
<input checked="" type="checkbox"/> INITIATION (Project approved by appropriate stakeholders)	08 / 2015
<input checked="" type="checkbox"/> COMPLETION (Selected system or solution is tested and put in production)	06 / 2016



Identify the longevity or sustainability of the project.

This is Wireless Education for attending two Conferences and sharing what was learned with colleagues back at the EOC.

Describe how this project supports the Virginia Statewide Comprehensive 9-1-1 Plan.

Keeping abreast of personnel, procedural, and other factors of Emergency Communications helps Henrico County stay in the forefront of interoperability and regional cooperation.

SHARED SERVICES/REGIONAL INITIATIVE (if applicable)

Not Applicable.



The relationship of the initiative to the participating PSAPs:

Henrico County Police Division/EOC is the participant.

Intended collaborative efforts:

Not Applicable.



Resource sharing:

Conference attendees will return to the EOC to share what they learned with other EOC staff.

How does the initiative impact the operational or strategic plans of the participating agencies:

Not Applicable.

CONSOLIDATION (Primary or Secondary) - (if applicable)

How would a consolidation take place and provide improved service:

Not Applicable.



How should it be organized and staffed:

Not Applicable.

What services should it perform:

Not Applicable.



How should policies be made and changed:

Not Applicable.

How should it be funded:

If the Commonwealth wants PSAPs in Virginia to attend these Conferences, then the Commonwealth pays the costs for attending.

What communication changes or improvements should be made in order to better support operations:

Not Applicable.



BUDGET AND BUDGET NARRATIVE

List the planned expenditures to be made with grant funds. (NOTE: In lieu of a line item breakdown, an itemized cost schedule or detailed vendor prepared quote may be submitted as an attachment. However, budgetary quotes received from a particular vendor(s) during the application process do not commit the PSAP to use that vendor(s) once the grant is awarded.) Briefly explain the reason for each requested budget item and provide the basis for its cost. In addition, if contingency cost has been added, please identify the amount.

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EVALUATION

How will the project be evaluated and measured for achievement and success:

Participants will return to the EOC and share with colleagues what was learned at the Conferences.