

FY16

PSAP GRANT PROGRAM APPLICATION



VIRGINIA INFORMATION
TECHNOLOGIES AGENCY
Integrated Services Division



FY16 PSAP GRANT PROGRAM APPLICATION

HOW TO APPLY/DEADLINE

The grant application is available and accessible from VITA's Integrated Services Program's website

(<http://www.vita.virginia.gov/isp/default.aspx?id=8578>). Upon completion of the application, it is to be submitted to your Regional Coordinator. Any supporting documentation must also be submitted along with the application, including mandatory budgets for projects (if applicable).

After the close of the grant application cycle, a Grant ID and email receipt notification will be sent to the e-mail address listed on the application received.

All funding requests must be submitted using the grant application. Technical assistance is available from VITA's Public Safety Communications (PSC) staff throughout the grant process. The FY16 PSAP Grant Application Cycle starts July 1, 2014 and concludes on September 30, 2014 at 5:00 pm.

ALL APPLICABLE SECTIONS MUST BE COMPLETED IN ITS ENTIRETY OR THE APPLICATION WILL BE CONSIDERED INCOMPLETE AND NOT ACCEPTED FOR CONSIDERATION.



FY16 PSAP GRANT APPLICATION

PROJECT TITLE

RRPSCC Voice logging recorder and CAD server upgrade

GRANT APPLICANT PROFILE/PROJECT CONTACT

PSAP/HOST PSAP NAME: Rockbridge Regional PSCC

CONTACT TITLE: Director

CONTACT FIRST NAME: Scott

CONTACT LAST NAME: Bedell

ADDRESS 1: 306 Park Ave

ADDRESS 2: Suite A

CITY: Buena Vista, Virginia

ZIP CODE: 24416

CONTACT EMAIL: rsbedell@sheriff.rockbridge.virginia.gov

CONTACT PHONE NUMBER: 540-261-9300

CONTACT MOBILE NUMBER: 540-784-0577

CONTACT FAX NUMBER: 540-261-9303

REGIONAL COORDINATOR: Buster Brown

HOST PSAP AND PARTICIPATING PSAPS/LOCALITIES

Rockbridge Regional PSCC

(Rockbridge County)	
(City of Lexington)	

GRANT TYPE

- Individual PSAP
- Regional Initiative
- Secondary Consolidation
- Shared Services
- Consolidation
-



GRANT PROGRAM TYPE

X Continuity and Consolidation Enhancement

TIER

Out of Service Non-Vendor Supported*
X Technically Outdated* Strengthen
 Not Applicable

If technically outdated or non-vendor supported, application MUST include age and/or version of hardware/software.

VERSION: NC-2000, Call Focus 3 # YEARS of HARDWARE/SOFTWARE: 7 years old

PRIORITY/PROJECT FOCUS VOICE RECORDER

If "Other" selected, please specify: 1T

FINANCIAL DATA

Amount Requested: \$ 76,577

Total Project Cost: \$ 76,577

STATEMENT OF NEED



This statement should reference the relationship to the current funding priorities established by the Grant Committee and include evidence of any financial need, along with additional information on the impact on operational services; consequences of not receiving funding; inclusion of project in a long-term or a strategic plan; and local sustainability:

The voice logging recorder for the Rockbridge Regional PSCC is over 5 years old (NICE, Call Focus 3, Model NC-2000). This recorder will not support a transition to the new radio system planned for the county. The current system is analog only and the proposed grant funding will purchase an analog/digital capable IP recorder. The proposed recorder is the P25 compatible “Hindsight –G2” HP DL370 Multimedia Digital Logging Recorder, with NAS device for archival storage. The proposed recorder will better serve our updated VIPER phone system and provide better expansion/upgrade opportunities for NG911 and our transition to, and recording of, Text-to-911. This grant would meet the priority set by the Grant Committee of having “hardware and software...be NG9-1-1 enabled, if available.”

The other items requested in this grant funding support the functioning of the RRPSCC and the requirement that the center maintain continuous operation. The current position of the Rockbridge RPSCC is that there is limited room for equipment failure and no built in safety system for continued functioning if key equipment fails. Current funding provides for anticipated maintenance costs but not system development. Current funding deficits for member agencies that contribute to the RRPSCC budget limit the opportunity to correct this concern.



Describe how the grant will be maintained and supported in the future, if applicable.

The primary expenditure will be the initial purchase of the hardware and software. Continued maintenance can be accomplished from the existing budget as the recurring costs will be in maintaining license agreements or parts upgrades as needed.

COMPREHENSIVE PROJECT DESCRIPTION

Provide a thorough, concise, and complete description of the project, including an outline of the goals and objectives, implementation strategy, and a work plan.

The voice logging recorder will be integrated into the existing call center system incorporating the newly installed VIPER phone system and the soon to be upgraded radio system that will be a departure from our current radio system thus making our current logging recorder outdated. The logging recorder project will follow the radio system timeline and installation will occur simultaneous to the hardware installation for the radio system. The objective of the upgrade is to expand our capabilities for information management and access and to increase the effectiveness of the RRPSCC in producing accurate and timely information and review capability. The existing logging system will stay in place, unless there is a functional failure, until the initiation of the radio system installation at which time the proposed recorder would be installed to accommodate the new system. The installation timeline will depend on the vendor determined delivery date of the equipment and the approval of the Rockbridge Regional PSCC Management Board.



FOR CONTINUITY AND CONSOLIDATION OR ENHANCEMENT PROJECTS:

PROJECT TIMELINE – Select each applicable phase of the project and indicate the estimated completion date. Sample activities for each phase can be found in the PSAP Grant Program Guidelines as well as on the addendum to this form.

PROJECT PHASE	ESTIMATED COMPLETION DATE
<input type="checkbox"/> INITIATION (Project approved by appropriate stakeholders)	09 / 30 / 14
<input type="checkbox"/> DESIGN/PLANNING (Project, system, or solution requirements are developed)	03/ 30 / 15
<input type="checkbox"/> ACQUISITION (Selected system or solution is procured)	07/ 15 / 15
<input type="checkbox"/> IMPLEMENTATION (Selected system or solution is configured and installed)	03 / 30 / 16
<input type="checkbox"/> TESTING/COMPLETION (Selected system or solution is tested and put in production)	05/ 30 / 16

Identify the longevity or sustainability of the project.

The software will be maintained through recurring updates and yearly agreements. The hardware will be maintained through maintenance service agreements from selected vendors and financially supported by the budget approved by the Rockbridge RPSCC Board. The needed hardware being requested will both create added safety and “back-up” capability, in the event of a single point of failure, and increase the capability of the system as a whole to cope with the recent workload increase.



Describe how this project supports the Virginia Statewide Comprehensive 9-1-1 Plan.

This project incorporates the desire of the Grant Board to have PSAP's become compatible with existing and upcoming technologies. The Rockbridge RPSCC is currently NOT Text-to-911 capable in either function or recording capability. This grant would correct that deficiency. The other items requested in the grant will support the Statewide 911 Plan by ensuring that the services of the PSAP stay functional and accessible even when other services fail.

SHARED SERVICES/REGIONAL INITIATIVE (if applicable)

The relationship of the initiative to the participating PSAPs:
1T

Intended collaborative efforts:



Resource sharing:

Though this application is not a joint application between multiple PSAP's it will impact several independent jurisdictions. The services that will be impacted by the upgrade will affect the independent jurisdictions of Rockbridge County, Lexington City, and Buena Vista City. (Central Dispatch Agreement attached)

How does the initiative impacts the operational or strategic plans of the participating agencies:

All of the agencies that operate in the cities and the county have been incorporating technology into their daily operations. Fire/EMS have been adding mapping and call data terminals in their vehicles and law enforcement has deployed MDT's in their cars. All of these units demand more capability for data transmission and handling from the RRPSCC system.

CONSOLIDATION (Primary or Secondary) - (if applicable)

How would a consolidation take place and provide improved service:

1T

How should it be organized and staffed:

1T



What services should it perform:

1T

How should policies be made and changed:

1T

How should it be funded:

1T

What communication changes or improvements should be made in order to better support operations:

1T



BUDGET AND BUDGET NARRATIVE

List the planned expenditures to be made with grant funds. Briefly explain the reason for each requested budget item and provide the basis for its cost.

Hindsight –G2, HP DL 370 Logging Recorder w/storage \$62,614.00

(Replace old recorder with new digital recorder and integration into system.)

HP Gen8 DL380P Server and server hardware \$8,119.48

(Current system has no spare capacity for expansion or use as a backup if a component fails. If an existing server fails we have no means of quick recovery. Adding a server will allow the center to function even when one server fails.)

HP 2920 48G POE+ Switch \$2,784.15

(This is a more powerful network switch. Installation will increase the capacity to handle and manage network traffic. Online communication with the ECC has increased dramatically with the introduction of MDT's at all local agencies.)

Cisco ASA 5512-X \$2618.50

(Our current version is old. This update will boost performance and assist with securely handling remote traffic through the system.)

PRTG Network Monitor \$440.00

(This software will allow proactive monitoring of hardware and software to identify points of potential failure and allow for preventative action.)

EVALUATION

How will the project be evaluated and measured for achievement and success:

The project will be considered successful when equipment and software is installed and functional. The success of the project will also be measurable through consistent and stable function of services to member agencies. Current functioning is not stable due to system load.



FINANCIAL AND PROGRAMMATIC REPORT

PROJECT PHASES

SAMPLE ACTIVITIES

PHASE

SAMPLE ACTIVITIES

INITIATION

(Project approved by appropriate stakeholders)

- Project concept is documented
- Local Board or governing authority approval or endorsement is received
- PSAP grant application is filed
- Local budgets are obtained
- Appropriated grant funds are approved
- Budgetary estimates are obtained

DESIGN/PLANNING

(Project, system, or solution requirements are developed)

- Requirements are documented
- Components to be purchased are identified
- General design is documented

ACQUISITION

(Selected system or solution is procured)

- RFP (or other bid related processes) are drafted
- Proposals are evaluated
- Contract is signed
- Purchase orders are issued
- Quotes are obtained/grant funds draw down

IMPLEMENTATION

(Selected system or solution is configured and installed)

- Purchased components are delivered and installed
- Training is performed

TESTING/COMPLETION

(Selected system or solution is tested and put in production)

- Performance of system/solution is validated
- System/solution goes "live"

Table B.2 – Pricing Sheet (System Components Cost)
P25 Trunked 7-Site System

Item	Description	Site Name	Qty	Unit Cost	Extended Cost
B.2.26	Interoperability Gateway (4 Talk Paths)	Brushy Hill	1	\$ 25,319.00	\$ 25,319.00
B.2.27	Base Stations, Simulcast MASTR V w/P25 Phase 2 feature	Goshen	4	\$ 18,315.00	\$ 73,260.00
B.2.28	Antenna Network	Goshen	1	\$ 31,147.00	\$ 31,147.00
B.2.29	Site Interface Equipment including software	Goshen	1	\$ 79,597.00	\$ 79,597.00
B.2.30	Base Stations, Simulcast MASTR V w/P25 Phase 2 feature	North Mountain	4	\$ 18,315.00	\$ 73,260.00
B.2.31	Antenna Network	North Mountain	1	\$ 31,147.00	\$ 31,147.00
B.2.32	Site Interface Equipment including software	North Mountain	1	\$ 67,348.00	\$ 67,348.00
	Dispatch Console Equipment				\$ 406,557.50
B.2.33	Console, including single footswitch, gooseneck mic, and software	Buena Vista ECC	6	\$ 42,283.50	\$ 253,701.00
B.2.34	Networking equipment	Buena Vista ECC	1	\$ 3,089.00	\$ 3,089.00
B.2.35	Logging Recorder	Buena Vista ECC	1	\$ 62,614.00	\$ 62,614.00
Option	Upgrade Log. Rec. to IP Integration w/Install & 3 yr. Maint.	Buena Vista ECC	1	\$ 67,393.05	
B.2.36	Workstations, including single footswitch, gooseneck mic, and software	Sheriff's Office	2	\$ 42,283.50	\$ 84,567.00
B.2.37	Networking equipment	Sheriff's Office	1	\$ 2,586.50	\$ 2,586.50
	Microwave Network				\$ 689,641.85
B.2.38	Microwave radios, dishes, etc.	USC #1	1	\$ 57,470.15	\$ 57,470.15
B.2.39	Microwave radios, dishes, etc.	Brushy Hill	1	\$ 57,470.15	\$ 57,470.15
B.2.40	Microwave radios, dishes, etc.	Sheriff's Office	1	\$ 57,470.15	\$ 57,470.15
B.2.41	Microwave radios, dishes, etc.	Landfill	1	\$ 57,470.15	\$ 57,470.15
B.2.42	Microwave radios, dishes, etc.	Rocky Mtn	1	\$ 57,470.15	\$ 57,470.15
B.2.43	Microwave radios, dishes, etc.	USC #2	1	\$ 57,470.15	\$ 57,470.15
B.2.44	Microwave radios, dishes, etc.	Goshen	1	\$ 57,470.15	\$ 57,470.15
B.2.45	Microwave radios, dishes, etc.	Elliott Knob	1	\$ 57,470.15	\$ 57,470.15
B.2.46	Microwave radios, dishes, etc.	Buena Vista ECC	1	\$ 57,470.15	\$ 57,470.15
B.2.47	Microwave radios, dishes, etc.	Norfolk Southern	1	\$ 57,470.15	\$ 57,470.15
B.2.48	Microwave radios, dishes, etc.	Irish Creek		Site Removed from Design	
B.2.49	Microwave radios, dishes, etc.	Glasgow	1	\$ 57,470.15	\$ 57,470.15
B.2.50	Microwave radios, dishes, etc.	Little North Mtn	1	\$ 57,470.15	\$ 57,470.15





SALES QUOTATION

QUOTE NO.	ACCOUNT NO.	DATE
FPRS948	7024191	9/25/2014

BILL TO:
ROCKBRIDGE REGIONAL PUBLIC
SAFETY
306 PARK AVE STE A
ACCOUNTS PAYABLE

SHIP TO:
ROCKBRIDGE REGIONAL PUBLIC
SAFETY
Attention To: ROBERT BEDELL
306 PARK AVE STE A
ACCOUNTS PAYABLE

Accounts Payable
BUENA VISTA , VA 24416-1543

BUENA VISTA , VA 24416-1543
Contact: ROBERT
BEDELL 540.261.9300

Customer Phone #540.261.9300

Customer P.O. # FPRS948 QUOTE

ACCOUNT MANAGER		SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
JEFF GREY 866.833.9532		FEDEX Ground	Net 30 Days-Govt State/Local	GOVT-EXEMPT
QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	2637259	HP SB GEN8 DL380P E5-2640 US SVR Mfg#: 670854-S01 Contract: Virginia eProcurement System	4,004.91	4,004.91
6	2637050	HP GEN8 8GB 1RX4 PC3-12800R-11 KIT Mfg#: 647899-B21 Contract: Virginia eProcurement System	230.09	1,380.54
4	2637080	HP GEN8 1TB 6G SAS 7.2K 2.5 SC MDL Mfg#: 652749-B21 Contract: Virginia eProcurement System	630.52	2,522.08
1	3178153	ACAD MS MBA WIN SRV STD 2012 2PROC Mfg#: P73-06272 Contract: Virginia eProcurement System	211.95	211.95
4	2442800	Electronic distribution - NO MEDIA ACAD MS MBA WIN SRV UCAL SA Mfg#: R18-01531 Contract: Virginia eProcurement System Electronic distribution - NO MEDIA	0.00	0.00
SUBTOTAL				8,119.48
FREIGHT				0.00
TAX				0.00
				US Currency
TOTAL				8,119.48

CDW Government
230 North Milwaukee Ave.
Vernon Hills, IL 60061

Fax: 847.990.8104

Please remit payment to:
CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515



SALES QUOTATION

QUOTE NO.	ACCOUNT NO.	DATE
FPRW881	7024191	9/25/2014

BILL TO:
 ROCKBRIDGE REGIONAL PUBLIC SAFETY
 306 PARK AVE STE A
 ACCOUNTS PAYABLE

SHIP TO:
 ROCKBRIDGE REGIONAL PUBLIC SAFETY
 Attention To: ROBERT BEDELL
 306 PARK AVE STE A
 ACCOUNTS PAYABLE

Accounts Payable
 BUENA VISTA , VA 24416-1543

BUENA VISTA , VA 24416-1543
 Contact: ROBERT BEDELL 540.261.9300

Customer Phone #540.261.9300

Customer P.O. # FPRW881 QUOTE

ACCOUNT MANAGER	SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
JEFF GREY 866.833.9532	FEDEX Ground	Net 30 Days-Govt State/Local	GOVT-EXEMPT

QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	2955080	HP 2920-48G POE+SWITCH Mfg#: J9729A#ABA Contract: SYNEX GSA SCHEDULE (SLED) GS-35F-0143R	2,784.15	2,784.15
1	2645134	CISCO ASA 5512-X WITH SW 6GE DATA Mfg#: ASA5512-K9 Contract: MARKET	2,618.50	2,618.50
			SUBTOTAL	5,402.65
			FREIGHT	32.14
			TAX	0.00

US Currency
TOTAL 5,434.79

CDW Government
 230 North Milwaukee Ave.
 Vernon Hills, IL 60061

Fax: 847.990.8104

Please remit payment to:
 CDW Government
 75 Remittance Drive
 Suite 1515
 Chicago, IL 60675-1515

Price List of PRTG Network Monitor

All-in. No Add-ons. No Extra Costs.

More than 150,000 IT administrators around the world already put their trust in PRTG every day. PRTG is the only all-in monitoring solution that covers all aspects of network monitoring. **We have seen that a single license pays back on average in 3,5 months.**

Why License by Sensors?

We believe that licensing by sensors is the simplest & fairest way: you pay for the number of particular, individual monitoring entities (= a sensor) for example for monitoring one network service, one URL, one network connection, one port of a switch, one NetFlow export stream, one CPU load, one disk drive, etc.

In that way you only pay for what you want to monitor. The sensors you purchase are for one core server installation and can be distributed over multiple devices or multiple sites monitored by that core server, in any configuration that you like.

Using our corporate licenses you can even distribute the sensors over multiple core server installations. All PRTG functionality is included in every license: there are no add-ons to consider.

PRTG Network Monitor Price List *	Sensors	Price (US\$)	Price (€)
PRTG Network Monitor 100	100	440.00	330.00
PRTG Network Monitor 500	500	1,600.00	1,200.00
PRTG Network Monitor 1000	1000	2,700.00	2,000.00
PRTG Network Monitor 2500	2500	5,600.00	4,150.00
PRTG Network Monitor 5000	5000	9,500.00	7,000.00
PRTG Network Monitor Unlimited	unlimited	13,500.00	10,000.00
PRTG Network Monitor Corporate Country	unlimited	40,500.00	30,000.00
PRTG Network Monitor Corporate 5 Core Global	unlimited	47,250.00	35,000.00

*** Note:**

- The prices are shown without VAT.
- You can choose your maintenance plan for your licensed edition.
- During the maintenance term you may download all new versions and updates of the purchased product and you are entitled to support.
- **12 months software maintenance is included in the license price.**
- You can buy extra maintenance at a discounted price: additional 12 months maintenance at 5% discount or additional 24 months maintenance at 10% discount.
- Order online and pay with your credit card (MasterCard, VISA, American Express), by bank transfer or check. Corporate customers or public organizations may order by PO.

Go to the [shop](#) to learn more about the prices and choose your maintenance plan. If you need any more assistance, our sales team or one of our partners is happy to help you. Just send an [email to our sales team](#) or find a partner in your area [here](#).

PRTG installs quickly and can autodetect many features of your network, saving you hours of painful configuration file editing that other tools put you through. Take our word for it: [install the fully-functional free trial](#) and see how quickly you can get up and running or [buy your initial license](#) now. **Fair Licensing. Public Pricing. No Surprises or Hidden Costs.**

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 - [PRTG Network Monitor](#)
 - [Product Information](#)
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 - [Free Trial Key](#)

THE ROCKBRIDGE REGIONAL CENTRAL DISPATCH AGREEMENT

This Agreement is made and entered into this 1st day of April, 2013, with an effective date of May 1st, 2013 by and among the CITY OF BUENA VISTA ("Buena Vista"), the CITY OF LEXINGTON ("Lexington"), and the COUNTY OF ROCKBRIDGE ("Rockbridge"), collectively, the "Jurisdictions," for the purpose of establishing a mutually beneficial basis for the use and operation of a consolidated public safety dispatch center, to be known as the ROCKBRIDGE REGIONAL PUBLIC SAFETY COMMUNICATIONS CENTER ("Center").

WITNESSETH:

WHEREAS, by Agreement dated July 1, 1997 (the "1997 Agreement"), the Jurisdictions established a Center, to be operated by an independent regional board, for consolidated dispatch of emergency services in the region; and

WHEREAS, the Jurisdictions wish to further consolidate law enforcement, fire, rescue and other emergency services into one dispatch Center to be operated by an independent regional board established by the Jurisdictions; and,

WHEREAS, the Jurisdictions believe that a consolidated central dispatch Center operated for the mutual benefit of public safety functions within the Jurisdictions will create the most efficient and safest means of coordinating response to emergency calls; and,

WHEREAS, the Jurisdictions have agreed to certain amendments to the 1997 Agreement, and enter into this Agreement with understanding that it shall be substituted for and supersede the 1997 Agreement;

NOW THEREFORE, in consideration of the mutual covenants and obligations contained herein, the Jurisdictions agree, pursuant to §15.2-1300 of the Code of Virginia (1950, as amended), as follows:

1. TERM

The initial term of the 1997 Agreement commenced on July 1, 1997, and has continued from year to year; this Agreement shall commence on May 1, 2013 and end on June 30, 2014, and continue each fiscal year thereafter, beginning on July 1 and ending on June 30 of the following year; provided, that any Jurisdiction may discontinue its participation in the Center at the end of any fiscal year by providing the remaining Jurisdiction(s) written notice to that effect prior to the expiration of the fiscal year preceding the fiscal year in which the termination would become effective. Any Jurisdiction(s) which determines to cease participation in the Center will not be entitled to return of any costs incurred by that Jurisdiction to operate the Center up to the effective termination date.

2. OPERATION and ORGANIZATION

a. The Center shall be managed and operated by a five (5) member independent regional board (the "Board"), which shall consist of four (4) ex-officio members to include the Manager of the City of Lexington, the Manager of the City of Buena Vista, the Rockbridge County Administrator, the Sheriff of Rockbridge County/City of Lexington (the "Sheriff"), and one member appointed by the Rockbridge County Board of Supervisors (the "Appointed Member"), who shall not be a member of the Rockbridge Board of Supervisors or a member of Rockbridge County staff. The Appointed Member shall serve a term from May 1, 2013 to June 30, 2014; thereafter, the term of the Appointed Member shall be for a period of one year and the appointee may be reappointed for an unlimited number of terms.

Any Ex Officio Member may appoint a subordinate to serve in the place and stead of the Ex Officio Member in the event that the Ex Officio Member is unable to act or attend a meeting of the Board. Such appointee shall have complete authority to serve and act as a member of the Board for the Ex Officio Member. In such an event, the Ex Officio Member shall notify the appointee of the need to attend or serve.

The Rockbridge County Board of Supervisors may designate an alternate (the "Alternate Appointed Member") to serve in the place and stead of the Appointed Member, with a term to coincide with the term of the Appointed Member. The Alternate Appointed Member shall not be a member of the Rockbridge County Board of Supervisors or a member of Rockbridge County staff. The Alternate Appointed Member shall be authorized to attend any meeting of the Board and shall have complete authority to serve and act as a member of the Board for the Appointed Member, if the Appointed Member is unable to act or attend. In such event, the Appointed Member or the Rockbridge County Administrator shall notify the Alternate Appointed Member of the need to attend or serve.

b. The Board shall set times and meetings as it shall determine, but in no case shall it meet less than once every three (3) months. The Board shall elect from among its members a chairman and vice chairman, whose terms shall be for one year and each of whom may succeed themselves. The Director of the Center shall be the secretary of the Board. A majority of the members of the Board shall constitute a quorum; however, such majority must include at least one of the City Managers. All actions of the Board, except as otherwise provided for herein, shall carry by a majority vote of the members present.

c. The Board shall manage the Center and shall establish and approve operating procedures to be utilized by the Center. The Board also shall authorize the number of employees to be employed to operate the Center.

d. The Center shall provide call-taking and dispatch services for all Jurisdiction law enforcement, fire, rescue, and public utilities and public works (after hours) . Such services may be provided for other agencies upon approval of the Board.

e. The Center shall operate, maintain, repair and replace any and all equipment it utilizes, including the necessary radio equipment and repeater sites, and the E911 Emergency Information Systems. Responsibilities of the Center may be added to or amended by mutual agreement of the Jurisdictions.

f. The Board shall hire a Communications Director ("Director") who shall be responsible for operating the Center on a day to day basis and who shall operate the Center in a manner consistent with good management practices and in compliance with all applicable federal, state and local laws and regulations. Any decision to hire or terminate a Director must be by a super majority of four (4) votes. Day-to-day supervision of the Director shall be provided by the Sheriff. The Sheriff shall, with input from the Board, prepare and conduct an annual evaluation, and if necessary, subsequent interim evaluations and improvement plans for the Director, which shall constitute the personnel records of the Director, to be confidentially made available to all members of the Board.

g. Unless the Board determines otherwise, all persons employed by the Center shall be employees under the direct supervision of the Director, who shall have the ability and authority to supervise, direct, hire, discipline and remove any such employees, and otherwise handle personnel matters, within the confines of the personnel policies and procedures adopted by the Board. When the center is relocated, personnel employed by the Center at the time of relocation shall be transferred to the new location.

h. The Jurisdictions delegate to the Board, which may delegate to the Director, the ability to enter into contracts for the purchase of goods and services, as necessary to carry out the Center's functions, subject to public procurement law, and if the Board chooses to adopt, the Center's procurement policies and procedures.

i. The Board shall establish two (2) advisory committees to provide advice to the Board and Director. One committee shall consist of representation from all law enforcement agencies served by the Center and the other shall consist of representatives of the Fire and EMS agencies served by the Center. Other ad hoc committees may be established and subsequently dissolved by the Board, as the Board deems necessary.

3. LOCATION

a. The Center shall be located in the existing location, adjacent to the Buena Vista Police Department on Park Avenue in Buena Vista, Virginia.

b. The Jurisdictions agree that alternative locations will be evaluated by the 911 Board, and if it is determined through such evaluation that another location is more suitable as a 911 Center, a recommendation will be made to the member localities and the center will be relocated subject to available funding sources.

4. FINANCES

a. The Board shall select one of the Jurisdictions to act as the fiscal agent for the Center, which Jurisdiction shall establish a fund by which separate and accurate accounting of the financial conditions of the Center are maintained and reported to the Board and to the Jurisdictions as needed, and made available for annual audit at the discretion of the Board. Any fiscal agency fee shall be applied only to operational costs, which are defined as discrete costs less than \$10,000, and shall not exceed five percent (5%) of the annual operations. For the purposes of payroll and benefits only, all employees of the Center will be considered employees of the Jurisdiction selected as the fiscal agent.

b. The Board shall procure adequate liability, property and workers' compensation insurance, with the costs to be paid for by the Jurisdictions as operational expenses.

c. The operating expenses of the Center shall be shared by the Jurisdictions proportionately on the basis of population as estimated by the most recent report prepared by the University of Virginia's Weldon Cooper Center for Public Service. Capital expenses for shared equipment or facilities shall be allocated in a like manner; however, in the event that a capital item benefits one of the Jurisdictions more than one or both of the other Jurisdictions, the Board shall determine an equitable allocation of the expense. The Center shall be responsible for all direct costs of operation, which may include, but not be limited to, labor, building maintenance, maintenance and repair of equipment, utility services, materials and supplies, travel and training, insurance, rent, direct administrative cost and equipment. Any appropriate indirect costs and/or fiscal agent fees or operating capital shall be approved by the Board.

For the singular and separate purpose of providing for payment of any direct costs incurred as a result of the Radio System Upgrade Request for Proposals dated November 30, 2012, (the "Upgrade"), each Jurisdiction shall contribute a percentage of the total cost of the upgrade in the same proportion that an amount equivalent to \$0.01 on that Jurisdiction's real estate tax rate bears to the total amount of \$0.01 on the real estate tax rate for all Jurisdictions. Such Upgrade and associated financial obligation under this exception shall be considered complete upon final acceptance of the system by the Board.

d. The Center shall operate on a fiscal year budget cycle consistent with the budget cycles of the Jurisdictions. The Board annually shall develop an operating budget to be transmitted to the Jurisdictions no later than February 1st of each year, summarizing the expenditures necessary to operate the Center for the next fiscal year and the proportionate funding necessary for each of the Jurisdictions. All three Jurisdictions must approve the annual operating budget. Payments to be made to the Center from the Jurisdictions both for the operating expenses and capital expenditures are subject to the respective annual appropriations from the governing bodies of each of the Jurisdictions.

e. Each Jurisdiction shall be billed on a calendar quarterly basis (July 1, October 1, January 1, and April 1) by the Board for their respective share of one quarter of the operating budget applicable to that fiscal year.

5. AMENDMENTS

This Agreement may only be modified by written agreement, approved by the affirmative vote of the governing bodies of each of the Jurisdictions.

6. ACCEPTANCE BY GOVERNING BODIES OF JURISDICTIONS

Each Jurisdiction represents that they have accepted the form and content of this agreement through passage of an Ordinance approving the same.

WITNESS THE SIGNATURES OF THE JURISDICTIONS as of the date first stated herein:

THE CITY OF BUENA VISTA

By: Lawrence F. Hagan
Mayor

Ordinance adopted: 5-2-13

Attest: Jay B. ...

THE CITY OF LEXINGTON

By: Mimi Elson
Mayor

Ordinance adopted: 4-4-13

Attest: Brenda Doyle

THE COUNTY OF ROCKBRIDGE

By: Ronnie R. Campbell
Chairman, Board of Supervisors

Ordinance adopted: 4-8-13

Attest: James B. ...