

FY13

PSAP GRANT PROGRAM APPLICATION



VIRGINIA INFORMATION
TECHNOLOGIES AGENCY
Integrated Services Division
FY13



FY13 PSAP GRANT PROGRAM APPLICATION

HOW TO APPLY/DEADLINE

The grant application is available and accessible from VITA's Integrated Services Program's website

(<http://www.vita.virginia.gov/isp/default.aspx?id=8578>). Upon completion of the application, it is to be submitted to the PSAP Grant Manager, Lisa Nicholson, at lisa.nicholson@vita.virginia.gov. Any supporting documentation must also be submitted along with the application, including mandatory budgets for projects (if applicable).

After submission, the PSAP Grant Manager will assign a Grant ID and send an e-mail notification to the project contact e-mail address listed on the application received.

All funding requests must be submitted using the grant application. Technical assistance is available from VITA's Public Safety Communications (PSC) staff throughout the grant process. The FY13 PSAP Grant Application Cycle starts July 1, 2011 and concludes on October 31, 2011 at 5:00 pm.

ALL APPLICABLE SECTIONS MUST BE COMPLETED IN ITS ENTIRETY OR THE APPLICATION WILL BE CONSIDERED INCOMPLETE AND NOT ACCEPTED FOR CONSIDERATION.



FY13 PSAP GRANT APPLICATION

PROJECT TITLE

NG 911 Text Messaging

GRANT APPLICANT PROFILE/PROJECT CONTACT

PSAP/HOST PSAP NAME: Pittsylvania

CONTACT TITLE: Coordinator

CONTACT FIRST NAME: Jim

CONTACT LAST NAME: Davis

ADDRESS 1: P.O. Box 426

ADDRESS 2: [Click here to enter text](#)

CITY: Chatham

ZIP CODE: 24531

CONTACT EMAIL: jim.davis@pittgov.org

CONTACT PHONE NUMBER: 434-432-7920

CONTACT MOBILE NUMBER: 434-251-3111

CONTACT FAX NUMBER: 434-432-7950

REGIONAL COORDINATOR: [Click to select a Regional Coordinator from the drop down list](#)

HOST PSAP AND PARTICIPATING PSAPS/LOCALITIES

_____	_____
_____	_____
_____	_____
_____	_____

GRANT TYPE

Individual PSAP

Consolidation

Regional Initiative

Secondary Consolidation



GRANT PROGRAM TYPE

- Wireless E-911 PSAP Education Program
 Continuity and Consolidation X Enhancement

TIER

- Out of Service Non-Vendor Supported*
 Technically Outdated* X Strengthen
 Not Applicable

If technically outdated or non-vendor supported, application MUST include age and/or version of hardware/software.

VERSION: _____

YEARS of HARDWARE/SOFTWARE: _____

PROJECT FOCUS CPE

If "Other" selected, please specify: [Click here to enter text](#)

FINANCIAL DATA

Amount Requested: \$ 50,000.00

Total Project Cost: \$ 50,000.00

STATEMENT OF NEED

This statement should reference the relationship to the current funding priorities established by the Grant Committee and include evidence of any financial need, along with additional information on the impact on operational services; consequences of not receiving funding; inclusion of project in a long-term or a strategic plan; and local sustainability:

With the completion of the NG911 project, Pittsylvania is live with the proven NG911 system. Text Messaging is a NG911 application that will allow individuals the ability to send messages to a 911 dispatcher. This project would enhance the upgrade of this vital system for the PSAP.



Describe how the grant will be maintained and supported in the future, if applicable.

Maintenance costs on the system will not increase significantly and will be budgeted in the next fiscal year.

COMPREHENSIVE PROJECT DESCRIPTION

WIRELESS E-911 PSAP EDUCATION PROGRAM GRANT REQUESTS ONLY:

Describe how the education/training is 9-1-1/public safety communications specific and how this will benefit E-911 and the employee(s) and/or PSAP.

[Click here to enter text](#)



FOR CONTINUITY AND CONSOLIDATION OR ENHANCEMENT PROJECTS:

Provide a thorough, concise, and complete description of the project, including an outline of the goals and objectives, implementation strategy, and a work plan.

This project will allow cellular mobile devices, smart phones the ability to send a text 911 message to a dispatcher. This will also allow individuals that are deaf the ability to communicate directly to a dispatcher rather than utilize Relay of Virginia.

FOR CONTINUITY AND CONSOLIDATION OR ENHANCEMENT PROJECTS:

PROJECT TIMELINE – Select each applicable phase of the project and indicate the estimated completion date. Sample activities for each phase can be found in the PSAP Grant Program Guidelines as well as on the addendum to this form.

PROJECT PHASE	ESTIMATED COMPLETION DATE
<input type="checkbox"/> INITIATION (Project approved by appropriate stakeholders)	06/01/12
<input type="checkbox"/> DESIGN/PLANNING (Project, system, or solution requirements are developed)	07/01/12
<input type="checkbox"/> ACQUISITION (Selected system or solution is procured)	08/01/12
<input type="checkbox"/> IMPLEMENTATION (Selected system or solution is configured and installed)	11/01/12
<input type="checkbox"/> TESTING/COMPLETION (Selected system or solution is tested and put in production)	06/30/12



--	--

Identify the longevity or sustainability of the project.

The new feature will continue to allow other future projects such as picture messaging. NG911 will provide so many more features than what we were only capable of doing with traditional circuit trunks.

Describe how this project supports the Virginia Statewide Comprehensive 9-1-1 Plan.

Pittsylvania County has been at the forefront of the Statewide Plan. We were the 1st in Virginia with a IP based 911 phone system, the 1st in Virginia with NG911 Network and with this approved project, we will continue to lead Virginia and help other 911 centers to learn from our projects.

REGIONAL INITIATIVE (if applicable)



The relationship of the initiative to the participating PSAPs:

Click here to enter text

Intended collaborative efforts:

Click here to enter text

Resource sharing:

Click here to enter text

How does the initiative impacts the operational or strategic plans of the participating agencies:

Click here to enter text

CONSOLIDATION (Primary or Secondary) - (if applicable)



How would a consolidation take place and provide improved service:

Click here to enter text

How should it be organized and staffed:

Click here to enter text

What services should it perform:

Click here to enter text

How should policies be made and changed:

Click here to enter text



How should it be funded:

[Click here to enter text](#)

What communication changes or improvements should be made in order to better support operations:

[Click here to enter text](#)



BUDGET AND BUDGET NARRATIVE

List the planned expenditures to be made with grant funds. (NOTE: In lieu of a line item breakdown, an itemized cost schedule or detailed vendor prepared quote may be submitted as an attachment.) Briefly explain the reason for each requested budget item and provide the basis for its cost: A quote has not yet been received by the PSAP. However, based upon the two 911 centers that have implemented this feature, we are submitting a grant request for \$50,000.00

EVALUATION



How will the project be evaluated and measured for achievement and success:

The system will be installed and the evaluation process will be determined upon Intrado our 911 service delivery provider continued ability to install and implement this project. The measure of achievement and success will be the ability to text and receive 911 calls to the center.



FINANCIAL AND PROGRAMMATIC REPORT

PROJECT PHASES

SAMPLE ACTIVITIES

PHASE

SAMPLE ACTIVITIES

INITIATION

(Project approved by appropriate stakeholders)

- Project concept is documented
- Local Board or governing authority approval or endorsement is received
- PSAP grant application is filed
- Local budgets are obtained
- Appropriated grant funds are approved
- Budgetary estimates are obtained

DESIGN/PLANNING

(Project, system, or solution requirements are developed)

- Requirements are documented
- Components to be purchased are identified
- General design is documented

ACQUISITION

(Selected system or solution is procured)

- RFP (or other bid related processes) are drafted
- Proposals are evaluated
- Contract is signed
- Purchase orders are issued
- Quotes are obtained/grant funds draw down

IMPLEMENTATION

(Selected system or solution is configured and installed)

- Purchased components are delivered and installed
- Training is performed

TESTING/COMPLETION

(Selected system or solution is tested and put in production)

- Performance of system/solution is validated
- System/solution goes "live"