

FY13

PSAP GRANT PROGRAM APPLICATION



VIRGINIA INFORMATION
TECHNOLOGIES AGENCY
Integrated Services Division
FY13



FY13 PSAP GRANT PROGRAM APPLICATION

HOW TO APPLY/DEADLINE

The grant application is available and accessible from VITA's Integrated Services Program's website

(<http://www.vita.virginia.gov/isp/default.aspx?id=8578>). Upon completion of the application, it is to be submitted to the PSAP Grant Manager, Lisa Nicholson, at lisa.nicholson@vita.virginia.gov. Any supporting documentation must also be submitted along with the application, including mandatory budgets for projects (if applicable).

After submission, the PSAP Grant Manager will assign a Grant ID and send an e-mail notification to the project contact e-mail address listed on the application received.

All funding requests must be submitted using the grant application. Technical assistance is available from VITA's Public Safety Communications (PSC) staff throughout the grant process. The FY13 PSAP Grant Application Cycle starts July 1, 2011 and concludes on October 31, 2011 at 5:00 pm.

ALL APPLICABLE SECTIONS MUST BE COMPLETED IN ITS ENTIRETY OR THE APPLICATION WILL BE CONSIDERED INCOMPLETE AND NOT ACCEPTED FOR CONSIDERATION.



FY13 PSAP GRANT APPLICATION

PROJECT TITLE

Primary Radio Console Upgrade

GRANT APPLICANT PROFILE/PROJECT CONTACT

PSAP/HOST PSAP NAME: Eastern Shore of Virginia 9-1-1 Commission

CONTACT TITLE: 9-1-1 Director

CONTACT FIRST NAME: Jeffrey

CONTACT LAST NAME: Flournoy

ADDRESS 1: P.O. Box 337

ADDRESS 2: 23201 Front Street

CITY: Accomac

ZIP CODE: 23301

CONTACT EMAIL: jflournoy@co.northampton.va.us

CONTACT PHONE NUMBER: 757-787-0909

CONTACT MOBILE NUMBER: 757-710-6880

CONTACT FAX NUMBER: 757-787-1044

REGIONAL COORDINATOR: Lyle Hornbaker

HOST PSAP AND PARTICIPATING PSAPS/LOCALITIES

ESVA 9-1-1 (Accomack and Northampton)

_____	_____
_____	_____
_____	_____
_____	_____

GRANT TYPE

Individual PSAP

Regional Initiative

Consolidation

Secondary Consolidation



GRANT PROGRAM TYPE

- Wireless E-911 PSAP Education Program
 Continuity and Consolidation Enhancement

TIER

- Out of Service Non-Vendor Supported*
 Technically Outdated* Strengthen
 Not Applicable

If technically outdated or non-vendor supported, application MUST include age and/or version of hardware/software.

VERSION: MCC5500 (XP Platform)

YEARS of HARDWARE/SOFTWARE: 6

PROJECT FOCUS OTHER

If "Other" selected, please specify: Radio Console

FINANCIAL DATA

Amount Requested: \$ 14,714

Total Project Cost: \$ 14,714

STATEMENT OF NEED

This statement should reference the relationship to the current funding priorities established by the Grant Committee and include evidence of any financial need, along with additional information on the impact on operational services; consequences of not receiving funding; inclusion of project in a long-term or a strategic plan; and local sustainability:

Although the most appropriate classification of this grant request (based on it being related to radio console) is in the enhancement program, in reality it is necessary for continuity of operations. Failure to upgrade (replace computer equipment) at the appropriate time may result in radio console failure. Radio console operations are one of the crucial aspects of PSAP and dispatch center operations. Without the ability to reliably dispatch emergency calls for service, other crucial operations (9-1-1 telephone services and CAD) are compromised. This project would provide funding for the needed upgrade of the two primary PSAP radio consoles.



Describe how the grant will be maintained and supported in the future, if applicable.

Grant will provide funding for the upgrade of two radio consoles in the PSAP. After project completion sustainability will be managed and funded by the regional PSAP (ESVA 9-1-1 Commission).

COMPREHENSIVE PROJECT DESCRIPTION

WIRELESS E-911 PSAP EDUCATION PROGRAM GRANT REQUESTS ONLY:

Describe how the education/training is 9-1-1/public safety communications specific and how this will benefit E-911 and the employee(s) and/or PSAP.

Not Applicable



FOR CONTINUITY AND CONSOLIDATION OR ENHANCEMENT PROJECTS:

Provide a thorough, concise, and complete description of the project, including an outline of the goals and objectives, implementation strategy, and a work plan.

The two primary radio consoles (Motorola MCC5500) in the PSAP have been in continuous operation for six years. These radio consoles (computers) have surpassed the general operational life of Information Technology (IT) equipment, especially in an environment of 24/7 operation. Also, the current radio consoles in operation are unable to be upgraded. A more recent operating system is needed for any enhancements and/or upgrades. The project would allow the upgrade of the two primary radio consoles at the PSAP. The project costs include equipment and installation expenses related to this needed upgrade.

FOR CONTINUITY AND CONSOLIDATION OR ENHANCEMENT PROJECTS:

PROJECT TIMELINE – Select each applicable phase of the project and indicate the estimated completion date. Sample activities for each phase can be found in the PSAP Grant Program Guidelines as well as on the addendum to this form.

PROJECT PHASE	ESTIMATED COMPLETION DATE
<input checked="" type="checkbox"/> INITIATION (Project approved by appropriate stakeholders)	07 / 31 / 12
<input checked="" type="checkbox"/> DESIGN/PLANNING (Project, system, or solution requirements are developed)	09 / 30 / 12
<input checked="" type="checkbox"/> ACQUISITION (Selected system or solution is procured)	10 / 31 / 12
<input checked="" type="checkbox"/> IMPLEMENTATION (Selected system or solution is configured and installed)	11 / 30 / 12
<input checked="" type="checkbox"/> TESTING/COMPLETION (Selected system or solution is tested and put in production)	12 / 31 / 12



Identify the longevity or sustainability of the project.

After funding and purchase of equipment, sustainability (funding) will be the responsibility of the regional PSAP (ESVA 9-1-1 Commission). Equipment upgrades are expected to provide up to five years of service life as Information Technology (IT) equipment.

Describe how this project supports the Virginia Statewide Comprehensive 9-1-1 Plan.

One of the goals of the comprehensive plan is for PSAP's to continuously meet the public's expectations. The use of radio consoles in the dispatch (or other incident related transmissions) of emergency incidents is crucial. Put simply, functioning radio consoles are one of the crucial links for PSAP (dispatch) operations.

REGIONAL INITIATIVE (if applicable)

The relationship of the initiative to the participating PSAPs:

Although not submitted as a regional initiative, grant funding would assist both counties served by the ESVA 9-1-1 Commission (Accomack and Northampton counties). As a regional 9-1-1 Center (PSAP) the radio consoles are used to provide dispatching services (and related radio operations) for both counties.



<p>Intended collaborative efforts:</p> <p>Not Applicable</p>
<p>Resource sharing:</p> <p>Not Applicable</p>
<p>How does the initiative impacts the operational or strategic plans of the participating agencies:</p> <p>Not Applicable</p>

CONSOLIDATION (Primary or Secondary) - (if applicable)

<p>How would a consolidation take place and provide improved service:</p> <p>Not Applicable</p>



How should it be organized and staffed:

Not Applicable

What services should it perform:

Not Applicable

How should policies be made and changed:

Not Applicable

How should it be funded:

Not Applicable



What communication changes or improvements should be made in order to better support operations:

Not Applicable

BUDGET AND BUDGET NARRATIVE

List the planned expenditures to be made with grant funds. (NOTE: In lieu of a line item breakdown, an itemized cost schedule or detailed vendor prepared quote may be submitted as an attachment.) Briefly explain the reason for each requested budget item and provide the basis for its cost:

Grant funds would include expenses to replace (and upgrade) current radio console equipment. The cost for the project is \$14,714 and the attached quotation (vendor provided) details the reason and basis for expected costs.

Quotation provided in submission of grant.

EVALUATION



How will the project be evaluated and measured for achievement and success:

After installation of new equipment and upgrade complete, all systems will be tested and evaluated to verify operations.



FINANCIAL AND PROGRAMMATIC REPORT

PROJECT PHASES

SAMPLE ACTIVITIES

PHASE

SAMPLE ACTIVITIES

INITIATION

(Project approved by appropriate stakeholders)

- Project concept is documented
- Local Board or governing authority approval or endorsement is received
- PSAP grant application is filed
- Local budgets are obtained
- Appropriated grant funds are approved
- Budgetary estimates are obtained

DESIGN/PLANNING

(Project, system, or solution requirements are developed)

- Requirements are documented
- Components to be purchased are identified
- General design is documented

ACQUISITION

(Selected system or solution is procured)

- RFP (or other bid related processes) are drafted
- Proposals are evaluated
- Contract is signed
- Purchase orders are issued
- Quotes are obtained/grant funds draw down

IMPLEMENTATION

(Selected system or solution is configured and installed)

- Purchased components are delivered and installed
- Training is performed

TESTING/COMPLETION

(Selected system or solution is tested and put in production)

- Performance of system/solution is validated
- System/solution goes "live"