

FY13

# PSAP GRANT PROGRAM APPLICATION



VIRGINIA INFORMATION  
TECHNOLOGIES AGENCY  
Integrated Services Division  
FY13



## FY13 PSAP GRANT PROGRAM APPLICATION

### HOW TO APPLY/DEADLINE

The grant application is available and accessible from VITA's Integrated Services Program's website

(<http://www.vita.virginia.gov/isp/default.aspx?id=8578>). Upon completion of the application, it is to be submitted to the PSAP Grant Manager, Lisa Nicholson, at [lisa.nicholson@vita.virginia.gov](mailto:lisa.nicholson@vita.virginia.gov). Any supporting documentation must also be submitted along with the application, including mandatory budgets for projects (if applicable).

After submission, the PSAP Grant Manager will assign a Grant ID and send an e-mail notification to the project contact e-mail address listed on the application received.

All funding requests must be submitted using the grant application. Technical assistance is available from VITA's Public Safety Communications (PSC) staff throughout the grant process. The FY13 PSAP Grant Application Cycle starts July 1, 2011 and concludes on October 31, 2011 at 5:00 pm.

**ALL APPLICABLE SECTIONS MUST BE COMPLETED IN ITS ENTIRETY OR THE APPLICATION WILL BE CONSIDERED INCOMPLETE AND NOT ACCEPTED FOR CONSIDERATION.**



## FY13 PSAP GRANT APPLICATION

### PROJECT TITLE

Franklin County Voice Logging Recorder

### GRANT APPLICANT PROFILE/PROJECT CONTACT

PSAP/HOST PSAP NAME: Franklin County  
 CONTACT TITLE: Manager of Emergency Communications  
 CONTACT FIRST NAME: Bill  
 CONTACT LAST NAME: Agee  
 ADDRESS 1: 70 East Court Street  
 ADDRESS 2: Suite 101/E911  
 CITY: Rocky Mount  
 ZIP CODE: 24151  
 CONTACT EMAIL: billagee@franklincountyva.org  
 CONTACT PHONE NUMBER: 540-483-3039  
 CONTACT MOBILE NUMBER: 540-814-1732  
 CONTACT FAX NUMBER: 540-482-6707  
 REGIONAL COORDINATOR: Tim Addington

### HOST PSAP AND PARTICIPATING PSAPS/LOCALITIES

_____	_____
_____	_____
_____	_____
_____	_____

### GRANT TYPE

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Individual PSAP | <input type="checkbox"/> Regional Initiative     |
| <input type="checkbox"/> Consolidation              | <input type="checkbox"/> Secondary Consolidation |



## GRANT PROGRAM TYPE

- Wireless E-911 PSAP Education Program  
 Continuity and Consolidation       Enhancement

## TIER

- Out of Service       Non-Vendor Supported\*  
 Technically Outdated\*       Strengthen  
 Not Applicable

**If technically outdated or non-vendor supported, application MUST include age and/or version of hardware/software.**

VERSION:

# YEARS of HARDWARE/SOFTWARE: **6**

## PROJECT FOCUS VOICE

**If "Other" selected, please specify:** [Click here to enter text](#)

## FINANCIAL DATA

Amount Requested: \$ 56,000

Total Project Cost: \$ 56,000

## STATEMENT OF NEED

This statement should reference the relationship to the current funding priorities established by the Grant Committee and include evidence of any financial need, along with additional information on the impact on operational services; consequences of not receiving funding; inclusion of project in a long-term or a strategic plan; and local sustainability:

With the completion of the regional NG911 pilot project, Franklin County is now going live with the proven NG911 system. The existing voice logging recorder will not support NG911 data including VoIP voice circuits. In order to adequately record our new system we need to replace our existing Call Focus III with a new NG911 capable system. This project would complete that upgrade of this vital system for the PSAP and make our center capable of recording text and other NG911 type data. .



Describe how the grant will be maintained and supported in the future, if applicable.

Maintenance costs on the system will not increase significantly and are currently covered in the operational budget for the PSAP. Existing budget is adequate to maintain the new replacement system.

### COMPREHENSIVE PROJECT DESCRIPTION

## **WIRELESS E-911 PSAP EDUCATION PROGRAM GRANT REQUESTS ONLY:**

Describe how the education/training is 9-1-1/public safety communications specific and how this will benefit E-911 and the employee(s) and/or PSAP.

[Click here to enter text](#)



## FOR CONTINUITY AND CONSOLIDATION OR ENHANCEMENT PROJECTS:

Provide a thorough, concise, and complete description of the project, including an outline of the goals and objectives, implementation strategy, and a work plan.

This project would replace the existing NICE Call Focus III voice logging system currently in use by the PSAP's with a new NICE Inform NG911 voice logging system. The PSAP's existing system is a 32 channel recorder and records analog circuits only. The new system will include 24 analog channels and 16 VoIP channels for a total of a 40 channel system. The new system will be capable of recording analog voice, VoIP voice, text messages, video and still pictures as well as having the capability of advanced searching of incident materials. This new system will also be capable of utilizing the new data storage system for primary and backup data storage.

### FOR CONTINUITY AND CONSOLIDATION OR ENHANCEMENT PROJECTS:

**PROJECT TIMELINE** – Select each applicable phase of the project and indicate the estimated completion date. Sample activities for each phase can be found in the PSAP Grant Program Guidelines as well as on the addendum to this form.

PROJECT PHASE	ESTIMATED COMPLETION DATE
<input type="checkbox"/> <b>INITIATION</b> (Project approved by appropriate stakeholders)	<b>06 / 01 / 12</b>
<input type="checkbox"/> <b>DESIGN/PLANNING</b> (Project, system, or solution requirements are developed)	<b>07 / 01 / 12</b>
<input type="checkbox"/> <b>ACQUISITION</b> (Selected system or solution is procured)	<b>07 / 31 / 11</b>
<input type="checkbox"/> <b>IMPLEMENTATION</b> (Selected system or solution is configured and installed)	<b>09 / 30 / 12</b>
<input type="checkbox"/> <b>TESTING/COMPLETION</b> (Selected system or solution is tested and put in production)	<b>10 / 15 / 12</b>



Identify the longevity or sustainability of the project.

The new system will have the flexibility to grow as needed by adding either analog or VoIP channels. Further, the server hardware can be upgraded without replacing the software system, thus this system should last the PSAP 8 to 10 years before there will be a need for a replacement.

Describe how this project supports the Virginia Statewide Comprehensive 9-1-1 Plan.

With NG911 on the horizon, extensive data will be required to be recorded by the PSAP. This new voice recording solution will be initially large enough to accommodate that need and will have the flexibility to grow as required.

**REGIONAL INITIATIVE (if applicable)**

The relationship of the initiative to the participating PSAPs:

Click here to enter text



**Intended collaborative efforts:**

Click here to enter text

**Resource sharing:**

Click here to enter text

**How does the initiative impacts the operational or strategic plans of the participating agencies:**

Click here to enter text

**CONSOLIDATION (Primary or Secondary) - (if applicable)**

**How would a consolidation take place and provide improved service:**

Click here to enter text



**How should it be organized and staffed:**

Click here to enter text

**What services should it perform:**

Click here to enter text

**How should policies be made and changed:**

Click here to enter text

**How should it be funded:**

Click here to enter text



What communication changes or improvements should be made in order to better support operations:

[Click here to enter text](#)

## BUDGET AND BUDGET NARRATIVE

List the planned expenditures to be made with grant funds. (NOTE: In lieu of a line item breakdown, an itemized cost schedule or detailed vendor prepared quote may be submitted as an attachment.) Briefly explain the reason for each requested budget item and provide the basis for its cost:

A quote has been received by the PSAP for \$52,169 for the replacement system. This includes 24 analog channels and 16 VoIP channels of recording space. The project costs also include funds for miscellaneous installation costs such as cabling, connectors, and other such installation costs.

Quote for new recording system:	\$52,169
Misc Installation hardware and costs:	\$ 3,831
Total Project:	\$56,000

## EVALUATION



How will the project be evaluated and measured for achievement and success:

The system will be installed and the existing data transferred from the old system to the new. A review of the data on the new system will be conducted for accuracy and corrected as required.



## FINANCIAL AND PROGRAMMATIC REPORT

### PROJECT PHASES

### SAMPLE ACTIVITIES

#### PHASE

#### SAMPLE ACTIVITIES

##### INITIATION

(Project approved by appropriate stakeholders)

- Project concept is documented
- Local Board or governing authority approval or endorsement is received
- PSAP grant application is filed
- Local budgets are obtained
- Appropriated grant funds are approved
- Budgetary estimates are obtained

##### DESIGN/PLANNING

(Project, system, or solution requirements are developed)

- Requirements are documented
- Components to be purchased are identified
- General design is documented

##### ACQUISITION

(Selected system or solution is procured)

- RFP (or other bid related processes) are drafted
- Proposals are evaluated
- Contract is signed
- Purchase orders are issued
- Quotes are obtained/grant funds draw down

##### IMPLEMENTATION

(Selected system or solution is configured and installed)

- Purchased components are delivered and installed
- Training is performed

##### TESTING/COMPLETION

(Selected system or solution is tested and put in production)

- Performance of system/solution is validated
- System/solution goes "live"