

FY13

# PSAP GRANT PROGRAM APPLICATION



VIRGINIA INFORMATION  
TECHNOLOGIES AGENCY  
Integrated Services Division  
FY13



## FY13 PSAP GRANT PROGRAM APPLICATION

### HOW TO APPLY/DEADLINE

The grant application is available and accessible from VITA's Integrated Services Program's website

(<http://www.vita.virginia.gov/isp/default.aspx?id=8578>). Upon completion of the application, it is to be submitted to the PSAP Grant Manager, Lisa Nicholson, at [lisa.nicholson@vita.virginia.gov](mailto:lisa.nicholson@vita.virginia.gov). Any supporting documentation must also be submitted along with the application, including mandatory budgets for projects (if applicable).

After submission, the PSAP Grant Manager will assign a Grant ID and send an e-mail notification to the project contact e-mail address listed on the application received.

All funding requests must be submitted using the grant application. Technical assistance is available from VITA's Public Safety Communications (PSC) staff throughout the grant process. The FY13 PSAP Grant Application Cycle starts July 1, 2011 and concludes on October 31, 2011 at 5:00 pm.

**ALL APPLICABLE SECTIONS MUST BE COMPLETED IN ITS ENTIRETY OR THE APPLICATION WILL BE CONSIDERED INCOMPLETE AND NOT ACCEPTED FOR CONSIDERATION.**



# FY13 PSAP GRANT APPLICATION

## PROJECT TITLE

Click here to enter text

## GRANT APPLICANT PROFILE/PROJECT CONTACT

PSAP/HOST PSAP NAME: Middlesex County

CONTACT TITLE: E911 Coordinator

CONTACT FIRST NAME: Glenn

CONTACT LAST NAME: Nix

ADDRESS 1: PO BOX 428

ADDRESS 2: Click here to enter text

CITY: Saluda

ZIP CODE: 23149

CONTACT EMAIL: g.nix@co.middlesex.va.us

CONTACT PHONE NUMBER: 8047588112

CONTACT MOBILE NUMBER: 8047617671

CONTACT FAX NUMBER: 8047580061

REGIONAL COORDINATOR: Sam Keys

## HOST PSAP AND PARTICIPATING PSAPS/LOCALITIES

<b>Middlesex County</b>	

## GRANT TYPE

- Individual PSAP
- Consolidation
- Regional Initiative
- Secondary Consolidation



### GRANT PROGRAM TYPE

- Wireless E-911 PSAP Education Program
- Continuity and Consolidation
- Enhancement

### TIER

- Out of Service
- Non-Vendor Supported\*
- Technically Outdated\*
- Strengthen
- Not Applicable

**If technically outdated or non-vendor supported, application MUST include age and/or version of hardware/software.**

VERSION:

# YEARS of HARDWARE/SOFTWARE:

**Windows NT**

**9/9**

**PROJECT FOCUS** [Click to select a project focus from the drop down list](#)

**If "Other" selected, please specify:** [Click here to enter text](#)

### FINANCIAL DATA

Amount Requested: \$ 76,778.40

Total Project Cost: \$ 76,778.40

### STATEMENT OF NEED

This statement should reference the relationship to the current funding priorities established by the Grant Committee and include evidence of any financial need, along with additional information on the impact on operational services; consequences of not receiving funding; inclusion of project in a long-term or a strategic plan; and local sustainability:

Middlesex County's Radio Dispatch Console system is not currently not supported by the vendor and have no remaining spare parts for issue. In keeping with Middlesex County's desire to provide its citizens and visitors with adequate emergency services. We respectfully request the grant funding for the project described herein to help us to continue our success into the future.



Describe how the grant will be maintained and supported in the future, if applicable.

Vendor supported Equipment Warranty's and County Budget.

**COMPREHENSIVE PROJECT DESCRIPTION**

**WIRELESS E-911 PSAP EDUCATION PROGRAM  
GRANT REQUESTS ONLY:**

Describe how the education/training is 9-1-1/public safety communications specific and how this will benefit E-911 and the employee(s) and/or PSAP.

The new state of the art Motorola MCC-5500 for the PLANT /CML VESTA pallas E-911 system will provide a much needed equipment upgrade from the current outdated and non vendor supported system Middlesex County has in use now. Middlesex County cannot sustain another substantial lightning strike like the last two years.

This new system will provide dispatchers and the Citizens of Middlesex County the peace of mind they deserve.



## FOR CONTINUITY AND CONSOLIDATION OR ENHANCEMENT PROJECTS:

Provide a thorough, concise, and complete description of the project, including an outline of the goals and objectives, implementation strategy, and a work plan.

Motorola MCC-5500 Radio Dispatch Console System

### FOR CONTINUITY AND CONSOLIDATION OR ENHANCEMENT PROJECTS:

**PROJECT TIMELINE** – Select each applicable phase of the project and indicate the estimated completion date. Sample activities for each phase can be found in the PSAP Grant Program Guidelines as well as on the addendum to this form.

PROJECT PHASE	ESTIMATED COMPLETION DATE
<input type="checkbox"/> <b>INITIATION</b> (Project approved by appropriate stakeholders)	<b>07 / 17 / 11</b>
<input type="checkbox"/> <b>DESIGN/PLANNING</b> (Project, system, or solution requirements are developed)	<b>08 / 30 / 11</b>
<input type="checkbox"/> <b>ACQUISITION</b> (Selected system or solution is procured)	<b>07 / 01 / 12</b>
<input type="checkbox"/> <b>IMPLEMENTATION</b> (Selected system or solution is configured and installed)	<b>08 / 01 / 12</b>
<input type="checkbox"/> <b>TESTING/COMPLETION</b> (Selected system or solution is tested and put in production)	<b>09 / 01 / 12</b>



Identify the longevity or sustainability of the project.

The project's shelf life is at least 10 years this system will be supported and technically compliant with E911 and the safety of the community it serves.

Describe how this project supports the Virginia Statewide Comprehensive 9-1-1 Plan.

Middlesex County's current system is outdated and not supported which means that the parts to fix the current system are nonexistent.

This project will bring Middlesex a new State of the Art system that conforms and parallels the Virginia State wide Comp Plan.

**REGIONAL INITIATIVE (if applicable)**

The relationship of the initiative to the participating PSAPs:  
Click here to enter text



**Intended collaborative efforts:**

Click here to enter text

**Resource sharing:**

Click here to enter text

**How does the initiative impacts the operational or strategic plans of the participating agencies:**

Click here to enter text

**CONSOLIDATION (Primary or Secondary) - (if applicable)**

**How would a consolidation take place and provide improved service:**

Click here to enter text



**How should it be organized and staffed:**

Click here to enter text

**What services should it perform:**

Click here to enter text

**How should policies be made and changed:**

Click here to enter text

**How should it be funded:**

Click here to enter text



What communication changes or improvements should be made in order to better support operations:

Click here to enter text

**BUDGET AND BUDGET NARRATIVE**

List the planned expenditures to be made with grant funds. (NOTE: In lieu of a line item breakdown, an itemized cost schedule or detailed vendor prepared quote may be submitted as an attachment.) Briefly explain the reason for each requested budget item and provide the basis for its cost: The total budget request is comprised of the following items:

Item	Cost
Motorola MCC-5500 Radio Console System for the MARRS VESTA S Phone System	\$76,778.40
<b>Total Project Cost</b>	<b>\$76,778.40</b>

**EVALUATION**



How will the project be evaluated and measured for achievement and success:

The Evaluation Will be made by Middlesex County dispatchers along with our Technology dept to evaluate the installation and optimization of the system.



## FINANCIAL AND PROGRAMMATIC REPORT

### PROJECT PHASES

### SAMPLE ACTIVITIES

#### PHASE

#### SAMPLE ACTIVITIES

##### INITIATION

(Project approved by appropriate stakeholders)

- Project concept is documented
- Local Board or governing authority approval or endorsement is received
- PSAP grant application is filed
- Local budgets are obtained
- Appropriated grant funds are approved
- Budgetary estimates are obtained

##### DESIGN/PLANNING

(Project, system, or solution requirements are developed)

- Requirements are documented
- Components to be purchased are identified
- General design is documented

##### ACQUISITION

(Selected system or solution is procured)

- RFP (or other bid related processes) are drafted
- Proposals are evaluated
- Contract is signed
- Purchase orders are issued
- Quotes are obtained/grant funds draw down

##### IMPLEMENTATION

(Selected system or solution is configured and installed)

- Purchased components are delivered and installed
- Training is performed

##### TESTING/COMPLETION

(Selected system or solution is tested and put in production)

- Performance of system/solution is validated
- System/solution goes "live"