

FY13

PSAP GRANT PROGRAM APPLICATION



VIRGINIA INFORMATION
TECHNOLOGIES AGENCY
Integrated Services Division
FY13



FY13 PSAP GRANT PROGRAM APPLICATION

HOW TO APPLY/DEADLINE

The grant application is available and accessible from VITA's Integrated Services Program's website

(<http://www.vita.virginia.gov/isp/default.aspx?id=8578>). Upon completion of the application, it is to be submitted to the PSAP Grant Manager, Lisa Nicholson, at lisa.nicholson@vita.virginia.gov. Any supporting documentation must also be submitted along with the application, including mandatory budgets for projects (if applicable).

After submission, the PSAP Grant Manager will assign a Grant ID and send an e-mail notification to the project contact e-mail address listed on the application received.

All funding requests must be submitted using the grant application. Technical assistance is available from VITA's Public Safety Communications (PSC) staff throughout the grant process. The FY13 PSAP Grant Application Cycle starts July 1, 2011 and concludes on October 31, 2011 at 5:00 pm.

ALL APPLICABLE SECTIONS MUST BE COMPLETED IN ITS ENTIRETY OR THE APPLICATION WILL BE CONSIDERED INCOMPLETE AND NOT ACCEPTED FOR CONSIDERATION.



FY13 PSAP GRANT APPLICATION

PROJECT TITLE

Waynesboro CAD

GRANT APPLICANT PROFILE/PROJECT CONTACT

PSAP/HOST PSAP NAME: City of Waynesboro Dept. of Emergency Management

CONTACT TITLE: Director

CONTACT FIRST NAME: Gary

CONTACT LAST NAME: Critzer

ADDRESS 1: 250 S. Wayne Ave. Suite 301

ADDRESS 2: [Click here to enter text](#)

CITY: Waynesboro

ZIP CODE: 22980

CONTACT EMAIL: critzergp@ci.waynesboro.va.us

CONTACT PHONE NUMBER: 540-942-6698

CONTACT MOBILE NUMBER: 540-241-2298

CONTACT FAX NUMBER: 540-942-6521

REGIONAL COORDINATOR: Stefanie McGuffin

HOST PSAP AND PARTICIPATING PSAPS/LOCALITIES

_____	_____
_____	_____
_____	_____
_____	_____

GRANT TYPE

Individual PSAP

Regional Initiative

Consolidation

Secondary Consolidation



GRANT PROGRAM TYPE

- Wireless E-911 PSAP Education Program
 Continuity and Consolidation Enhancement

TIER

- Out of Service Non-Vendor Supported*
 Technically Outdated* Strengthen
 Not Applicable

If technically outdated or non-vendor supported, application MUST include age and/or version of hardware/software.

VERSION: CRIS/NetCad 2.0 # YEARS of HARDWARE/SOFTWARE: CRIS 20 – NetCad 8

PROJECT FOCUS CAD

If “Other” selected, please specify: [Click here to enter text](#)

FINANCIAL DATA

Amount Requested: \$150000

Total Project Cost: \$ 163811

STATEMENT OF NEED: Our CAD is technically outdated and while still supported there has been no development of the product for future enhancements in several years, maintenance only is provided. We are in need of a CAD system that allows for enhanced features such as a VCIN message switch, alpha paging, and full integration with the E911 CPE and mapping. Currently none of that exists. Furthermore, the results a recent E911 Consolidation study between Staunton, Augusta, and Waynesboro, paid for by VITA ISP, did not recommend a full consolidation but did recommend improved collaboration between the entities. The first and



most emphasized goal was for Waynesboro to acquire the same CAD/RMS system as Staunton and Augusta County, OSSI, to improve data sharing and redundancy region wide. The system would also have the ability to do CAD to CAD dispatching which could significantly reduce the transfer of callers between the three PSAP's in the event of misdirects. The ultimate goal would be eventually to have a shared system that would reduce costs and improve efficiency. While our CAD does still work it does not provide us with the industry standard in enhanced features that make PSAP's and telecommunicators more efficient and effective. The system in no way will support NG911.

This statement should reference the relationship to the current funding priorities established by the Grant Committee and include evidence of any financial need, along with additional information on the impact on operational services; consequences of not receiving funding; inclusion of project in a long-term or a strategic plan; and local sustainability:

This application is consistent with the guidelines related to continuity and consolidation. The system we have is very much outdated and cannot perform many of the functions that newer technologies provide that enhance service ability. It is not nor will be NG911 supportive.

Describe how the grant will be maintained and supported in the future, if applicable.

Local funding will be utilized to provide ongoing maintenance for the system and a maintenance agreement will be in place.



COMPREHENSIVE PROJECT DESCRIPTION

WIRELESS E-911 PSAP EDUCATION PROGRAM GRANT REQUESTS ONLY:

Describe how the education/training is 9-1-1/public safety communications specific and how this will benefit E-911 and the employee(s) and/or PSAP.

[Click here to enter text](#)

FOR CONTINUITY AND CONSOLIDATION OR ENHANCEMENT PROJECTS:

Provide a thorough, concise, and complete description of the project, including an outline of the goals and objectives, implementation strategy, and a work plan.

Replacement of technically outdated CAD system to enhance capabilities with E911 CPE and mapping interface, VNIN message switch, etc. The project further supports regional collaboration with data sharing and service functionality initiatives as outlined in the regional 911 study. Our current CAD system is no longer being developed and has minimal support. Local funding to replace the system is not available.

FOR CONTINUITY AND CONSOLIDATION OR ENHANCEMENT PROJECTS:

PROJECT TIMELINE – Select each applicable phase of the project and indicate the estimated completion date. Sample activities for each phase can be found in the PSAP Grant Program Guidelines as well as on the addendum to this form.



OBJECT PHASE	ESTIMATED COMPLETION DATE
<input type="checkbox"/> INITIATION (Project approved by appropriate stakeholders)	Upon grant approval
<input type="checkbox"/> DESIGN/PLANNING (Project, system, or solution requirements are developed)	System has already been designed
<input type="checkbox"/> ACQUISITION (Selected system or solution is procured)	Within 45 days of grant approval
<input type="checkbox"/> IMPLEMENTATION (Selected system or solution is configured and installed)	Third quarter FY2013
<input type="checkbox"/> TESTING/COMPLETION (Selected system or solution is tested and put in production)	Third quarter FY2013

Identify the longevity or sustainability of the project.

[Click here to enter text](#)

SunGuard Public Sector (OSS) is a broad based software development company and the OSS CAD/RMS platform is one of its key products. The software would be maintained via ongoing software maintenance provided for with local funding.



Describe how this project supports the Virginia Statewide Comprehensive 9-1-1 Plan.

[Click here to enter text](#)

It would enhance collaborative efforts between the Staunton, Waynesboro, and Augusta County PSAP's for data sharing and call processing. It has the potential, if all parties were to agree, to eventually lead to a regional CAD/RMS system which would provide multiple service and cost savings efficiencies. Once again, the move of Waynesboro to the OSSI CAD platform was the number one priority in the regional 911 study.

REGIONAL INITIATIVE (if applicable)

The relationship of the initiative to the participating PSAPs:

[Click here to enter text](#)

Not a true regional initiative in the sense of the grant program but the project itself has enormous regional opportunities with data sharing, call processing, and potentially an eventual regional shared CAD/RMS system should all players agree to participate.

Intended collaborative efforts:

Data sharing, call processing, the potential for CAD to CAD dispatching. The possibility of an eventual regional CAD/RMS system shared by all three localities. This option has been discussed in the past and by having all three PSAP's on the same platform the potential is there to do so. We already do some minimal levels of data sharing but that is restricted based upon available technology.



Resource sharing:

Click here to enter text

How does the initiative impacts the operational or strategic plans of the participating agencies:

Click here to enter text

CONSOLIDATION (Primary or Secondary) - (if applicable)

How would a consolidation take place and provide improved service:

Click here to enter text

How should it be organized and staffed:

Click here to enter text



What services should it perform:

Click here to enter text

How should policies be made and changed:

Click here to enter text

How should it be funded:

Click here to enter text



What communication changes or improvements should be made in order to better support operations:

[Click here to enter text](#)

BUDGET AND BUDGET NARRATIVE

List the planned expenditures to be made with grant funds. (NOTE: In lieu of a line item breakdown, an itemized cost schedule or detailed vendor prepared quote may be submitted as an attachment.) Briefly explain the reason for each requested budget item and provide the basis for its cost:

[Click here to enter text](#)

A detailed vendor quote is attached. The quote providers for the software, installation, assistance with optimization, training, and a technical support agreement.

EVALUATION



How will the project be evaluated and measured for achievement and success:

[Click here to enter text](#)

Ongoing use of the software with updates and maintenance will ensure that it is functioning properly. The intent of our jurisdiction is to locate additional grant opportunities to acquire the RMS and mobile applications of OSSI for our Police Department in order to have a comprehensive public safety software application. Our Fire Department is also interested in the potential to have the Fire applications and our City already uses the SunGuard H.T. E. software line for all its financial management. The ultimate goal for my agency would be to develop a regional CAD/RMS system with hosted servers and software.



FINANCIAL AND PROGRAMMATIC REPORT

PROJECT PHASES

SAMPLE ACTIVITIES

PHASE

SAMPLE ACTIVITIES

INITIATION

(Project approved by appropriate stakeholders)

- Project concept is documented
- Local Board or governing authority approval or endorsement is received
- PSAP grant application is filed
- Local budgets are obtained
- Appropriated grant funds are approved
- Budgetary estimates are obtained

DESIGN/PLANNING

(Project, system, or solution requirements are developed)

- Requirements are documented
- Components to be purchased are identified
- General design is documented

ACQUISITION

(Selected system or solution is procured)

- RFP (or other bid related processes) are drafted
- Proposals are evaluated
- Contract is signed
- Purchase orders are issued
- Quotes are obtained/grant funds draw down

IMPLEMENTATION

(Selected system or solution is configured and installed)

- Purchased components are delivered and installed
- Training is performed

TESTING/COMPLETION

(Selected system or solution is tested and put in production)

- Performance of system/solution is validated
- System/solution goes "live"