



## LOUISA COUNTY SHERIFF'S OFFICE

### EMERGENCY COMMUNICATIONS DIVISION



Tonya Hovey, Director  
Louisa County Sheriff's Office, Emergency Communications Division  
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September 10, 2015

Virginia E-911 Services Board  
Attn: Dorothy Spears-Dean, PSC Coordinator  
11751 Meadowville Ln  
Chester, Virginia 23836

To whom it may concern:

Please accept this letter as an official grant amendment request, pursuant to the FY16 Grant Programs Guidelines, for our grant award for CPE (GRANT ID 19). The grant application was specifically written for the addition of two POWER9-1-1 phone positions to add to the call-handling capacity of our PSAP. Of the \$81,887 award, \$32,077 is for CPE hardware, software, installation, and project management and \$49,800 is for five years of prepaid maintenance for the systems (Quote submitted as 'ATTACHMENT 2' in the original grant application). Shortly after the grant process and award announcement, our agency began another project with Intrado for hardware upgrades for the VIPER server and five already present Power9-1-1 positions. Through sales and budgeting negotiations with Intrado, the recommendation was made to bundle these two projects together for cost-savings and work efficiency. It was also recommended to re-classify the two new positions as 'Back-up' positions rather than full, operational positions. The combination of reclassifying the positions as back-up and bundling the two projects together allowed for significant cost savings in the grant portion of the project through reduction in project management and installation, licensing, and maintenance. When combined and reclassified, the two additional positions will cost \$17,722.08 for the product and \$3,960 for maintenance; a total of \$21,682 for a difference of \$60,205.

Our department respectfully requests that the E-911 Board allow us to leave the two projects combined to take advantage of these cost savings and use the grant balance towards the whole CPE project, including two sevenths of the upgrade project and hardware – the portion that applies to the two new positions – and five years of maintenance for the entire project. If our amendment request is not allowed, we will have to re-separate the projects and lose a large portion of the cost savings which we hope the E-911 board will agree would be an unfortunate loss of an opportunity to better use taxpayer dollars.

Our Department has an opportunity to complete a much larger project for the same amount of grant money; a project that is still completely CPE-related, as the grant was originally intended. But, we need permission from the E-911 Board to move forward. Thank you for your consideration in this matter. If you have any questions, please do not hesitate to contact me.

Respectfully,

A handwritten signature in black ink that reads 'Tonya Hovey'.

Tonya Hovey  
Director of Emergency Communications