



Virginia Information Technologies Agency

PSAP Grant Program: New Member Orientation

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How this presentation is organized

- Member Reimbursement Process
- Overview of the PSAP Grant Program – Grant Life Cycle Overview
- FY17 PSAP Grant Guidelines – What's New
- Upcoming PGC Meetings



Virginia Information Technologies Agency

Member Reimbursement Process (Terry Mayo, ISP Admin Asst)





PSAP Grant Program – Brief Overview





What is the PSAP Grant Program?

The PSAP Grant Program is a multi-million dollar grant program administered by the Virginia E-911 Services Board.



Purpose of the PSAP Grant Program

Financially assists Virginia primary PSAPs with the purchase of equipment and services that support the continuity and enhancement of wireless E-911.



Eligibility for PSAP Grant Program

- Any Virginia primary PSAP that supports wireless E-911 is eligible to apply for and receive these funds either as a stand alone applicant or as part of a regional initiative or a consolidation project.



Grant Program Types

- Primary PSAPs have three (3) programs through which to apply for grant funds:
 - Wireless E-911 PSAP Education Program (PEP)
 - Wireless E-911 Shared Services Program
 - Wireless E-911 Individual PSAP Program



Grant Life Cycle Overview





Grant Life Cycle

- Phase I – Administrative Preparation and Grant Application Period
- Phase II – Preliminary Review
- Phase III – Administrative Review
- Phase IV – Strategic Review
- Phase V – PSAP Review
- Phase VI – Committee Review
- Phase VII – Board Review and Grant Award



Grant Life Cycle

- Phase VIII – Grant Payment Requests
- Phase IX – Financial and Programmatic Reporting/Grant Extension Requests
- Phase X – Grant Closure



FY17 Updates – What's New?



NG9-1-1 Policy Direction

- At the January 9, 2014 meeting, the E-911 Services Board adopted the following NG9-1-1 policy direction:
 - Establish a consolidated shared-services approach as the preferred procurement strategy for 9-1-1 equipment and services beginning with the FY 2016 PSAP Grant Program funding cycle.
 - As a result...



NG9-1-1 Policy Impact

- The focus of the PSAP Grant program expanded from wireless 9-1-1 to NG9-1-1 and E-911.
- Wireless 9-1-1 equipment and services has been changed to NG9-1-1 and E-911 equipment and services.
- Continuity and Consolidation and Enhancement Programs have been replaced with Shared Services and Individual PSAP Programs.



Shared Services Projects

- The Shared Services grant type was added with a definition and a reference section.
- A Shared Services project is one in which the provisioning and use of 9-1-1 equipment and/or services occur between two or more PSAPs in order to “share” the funding and resourcing of the 9-1-1 equipment and/or services used to process 9-1-1 calls.



Shared Services Projects – Impact

So did adding Shared Services and the supporting funding impact any of the other grant types????

Yes, it did!



Regional Initiatives

Gone!!!



Overarching Changes

- Wireless Education Program is now the PSAP Education Program (PEP).
- The description and definition of *Regional Initiative* has been removed, as well as all references.
- The term *CPE* has been replaced with *Call Handling Equipment (CHE)*.



Multi-Jurisdictional Projects Definition

- Multi-jurisdictional - A project in which two or more primary PSAPs participate. For the purpose of these grant guidelines, these are shared services, physical consolidations, and multi-jurisdictional PSAP Education Program (PEP) projects. PSAPs participating in these types of projects do not need to be contiguous.



NG9-1-1 Ready Definition

- NG9-1-1 Ready equipment - Call handling equipment with the ability to receive SIP communications natively at the call handling interface.



Recurring Costs Definition

- Recurring costs - Periodic costs beyond the initial purchase of 9-1-1 equipment and/or services. With the purchase of 9-1-1 equipment and services, five years of prepaid service is allowable, but the period of cost recovery is limited to the grant award period. Allowable costs are limited to the projects that are identified in the Shared Services and Individual PSAP priority lists in the grant guidelines.



Shared Services Program

- Shared Services projects are eligible for up to \$175,000 in funding for each participating PSAP.
- There is no limit on the number of PSAPs that can participate in a multi-jurisdictional project.
- The grant award amount for this type of project is based on the number of participating PSAPs.



Shared Services Program

- The priorities for shared services projects are as follows:
 - Call handling equipment
 - 9-1-1 mapping display systems
 - NG9-1-1 GIS equipment and services
 - Call accounting equipment/MIS
 - Physical consolidations & feasibility studies
 - CAD
 - Recorders and logging systems
 - Text-to-9-1-1



Individual PSAP Program

- Maximum funding amount remains at \$150,000.
- Priorities limited to those currently identified within the Continuity and Consolidation Program and practical for an individual PSAP to undertake.
- PSAP Group Training incorporated within the PSAP Education Program.



Individual PSAP Program

- The priorities for individual PSAP projects are as follows:
 - Call handling equipment
 - 9-1-1 mapping display systems
 - NG9-1-1 GIS equipment and services
 - Call accounting equipment/MIS
 - CAD
 - Recorders and logging systems
 - Text-to-9-1-1

PSAP Education Program

- PSAPs would have two funding options per a twelve month cycle:
 - One, a primary PSAP may receive up to \$2,000 to use towards allowable individual 9-1-1 and GIS specific group education/training opportunities.
 - And two, a primary PSAP may receive up to \$3,000 to use towards multi-jurisdictional 9-1-1 and GIS specific group education/training opportunities.



GIS Matrix

- The GIS Matrix has been modified to include only the GIS High category.
- The GIS Medium and Low categories have been removed, as well as the 9-1-1 Mapping Display column.
- Items that remain in the GIS Matrix are for data production (enterprise software/hardware, GIS tools, data format conversion and manipulation) and data transfer.



GIS Matrix

- The focus of this priority is NG9-1-1 data production.
- Data production and data transfer projects are eligible for funding under the NG9-1-1 GIS Equipment and Services priority.
- 9-1-1 Mapping Display projects are eligible for funding under the 9-1-1 Mapping System priority.



Rankings

- Ranking integrates the established tiers and the priorities for the Shared Services and Individual PSAP Programs.
 - Within each priority, the Shared Services grant type is ranked higher than the Individual PSAP grant type.
- Text-to-9-1-1 is included in the ranking without a tier:
 - Shared services project (Priority 25)
 - Individual PSAP project (Priority 40)



Other Changes

- Consistent deadlines
- Process change
- Clarification on consolidations
- Grant extension request period
- Budget Narrative includes recurring costs
- Clarifying language was added in the Amounts Available and Multi-Year Funding sections



Consolidations

The definition of a Consolidation was updated to clearly identify that a consolidations means the physical combining of two or more primary PSAP into a single primary PSAP.



Consolidations

- Once a physical consolidation award has been approved, the PSAPs named in the grant award are ineligible to receive another physical consolidation grant award.
- Once a physical consolidation grant has been awarded, the PSAPs can only apply for grant funds as an individual PSAP.



Secondary Consolidations

- The funding level for a secondary consolidation is contingent upon when additional PSAPs join the initial physical consolidation:
 - If the PSAPs join before the initial physical consolidation is complete, the maximum award possible is \$150,000.
 - If the PSAPs join after the initial physical consolidation is complete, funding will be commensurate with a shared services project.



Secondary Consolidations

- Grant award amounts for secondary physical consolidation is as follows:
 - \$350,000 for a secondary physical consolidation of an already consolidated PSAP and an additional PSAP.
 - \$500,000 for a secondary physical consolidation of an already consolidated PSAP and two or more additional PSAPs.



Grant Award Amendment Section

- A grant award amendment section was added. Once a grant award has been approved by the Board, no changes can be made to that award, unless approved by the Board.
 - This section is applicable to project costs amendments not project scope amendments. If the project scope has changed, a new application must be made for that project.



Grant Award Amendment Section

- A PSAP may submit a written request to the Board for an award amendment to include additional cost if:
 - Unforeseen allowable cost item was not included in the original application.
 - All reasonable efforts were taken into account in determining the total allowable costs.



Financial Contingency

- When considering the total allowable cost of a project, it is permissible to include a financial contingency (up to 10%) to help offset unanticipated expenses or price increases. Ten percent is typically a reasonable contingency amount for project costs.



PEP (Additional Changes)

- Vendor training no longer requires a waiver with the application
- Required training course material is eligible for cost recovery
- Simplified PEP application



PEP Application Simplified

STATE PROFESSIONAL ORGANIZATION CONFERENCES

- If the primary purpose of this WEP application is to send PSAP personnel to one or more of the annual state professional organization conferences (such as those sponsored by Virginia APCO, Virginia NENA, or Virginia GIS), please complete the following:
 - Select Virginia GIS Conference , Virginia APCO Fall Conference/Winter Conference, and/or Virginia NENA Spring Conference
 - *Provide the ESTIMATED NUMBER OF PERSONNEL ATTENDING*
 - *Provide the NUMBER OF DAYS ATTENDING*



PEP Application Simplified (continued)

STATE PROFESSIONAL ORGANIZATION CONFERENCES

- Applicant will acknowledge that the education/training is specific to 911/public safety communications and/or GIS and it will benefit E-911 and the employees and/or PSAP.
- Applicant will acknowledge that the education/training is specific to 911/public safety communications and/or GIS and it will benefit E-911 and the employees and/or PSAP.



PEP Application Simplified (continued)

OTHER EDUCATIONAL/TRAINING OPPORTUNITIES

- If this application includes educational/training opportunities other than the annual state professional organization conferences, please complete the following:
- EDUCATION/TRAINING TITLE/EVENT
- DATES
- LOCATION
- ESTIMATED NUMBER OF PERSONNEL ATTENDING
- TOTAL ESTIMATED BUDGET OF TRAINING/EVENT
- PER DIEM REQUESTED (allowable meals only)



WEP Application Simplified (continued)

OTHER EDUCATIONAL/TRAINING OPPORTUNITIES

- **COMPREHENSIVE PROJECT DESCRIPTION**
- **Describe how the education/training is 9-1-1/public safety communications specific and how this will benefit E-911 and the employee(s) and/or PSAP.**
- **EVALUATION**
- **Describe the evaluation process that will be used to determine if participation in this education/training benefited the PSAP and/or supported E-911 and GIS.**



PEP Application Simplified (continued)

**NO MORE OUT OF STATE TRAVEL
WAIVER REQUEST**



PEP Application Simplified (continued)

OUT OF STATE TRAVEL WAIVER REQUEST

- TOTAL ESTIMATED BUDGET FOR EVENT
- CONFERENCE/TRAINING
- LODGING
- MEALS AND INCIDENTALS
- TOTAL COST OF TRIP REIMBURSABLE THROUGH THE WEP GRANT
- REASON FOR OUT OF STATE TRAVEL WAIVER REQUEST (INCLUDING COMPREHENSIVE TRAINING DESCRIPTION AND EVALUATION PROCESS)
- MANAGING DEPARTMENT HEAD APPROVAL RECEIVED BY/DATE



Technical Support

Lisa Nicholson, VITA Public Safety Program Manager, provides answers to technical questions about the PSAP Grant Program. However, the first contact should always be the PSAP's Regional Coordinator who will be more familiar with their specific 911 environment.



Upcoming PGC Meetings

- December 10, 2015
- April, 2016
- Others are may be needed

Questions ???



Thoughts...

Comments...

Recommendations...