

PSAP Grant Committee Meeting
December 5, 2013
10:00 AM – VITA (CESC)

Members Present	Allan Weese	Danny Diggs, Vice Chair
	Shannon Williams	Bob Layman, Chair
	Mike Goetz	Donna Brown
	Jerry Smith	
Members Absent	Chris McIntosh	VACO (open position)
Staff Present	Steve Marzolf	Dorothy Spears-Dean
	Sam Keys	Terry Mayo
	Lewis Cassada	Lisa Nicholson
	Buster Brown	Stefanie McGuffin
	Amy Ozeki	

- 1) With a quorum present, the meeting was called to order at 10:00AM by Mr. Diggs.
 - 2) Mr. Weese made a motion to approve previous minutes. Ms. Brown seconded the motion. The motion was approved 6-0. (Mr Layman had not yet arrived)
 - 3) Ms. Spears-Dean gave a presentation on NG9-1-1, it included material on
 - * Planning Activities
 - * Accomplishments of NG9-1-1 Pilots
 - * Review of various Pilot Participants
 - * Analysis of Pilots
 - * Governance Findings
 - * Project Costs
 - * Operational and Technical Impacts
 - * VITA Support
 - * Next Steps
- Discussion followed the presentation.
- 4) Ms. Nicholson gave a presentation on PSAP Grant Program Updates
 - * Formal on-line grant application needed
 - 5) FY2015 PSAP Grant Applications Review – Lead by Ms. Nicholson
 - Summary : 167 total apps \$8.4 Million total requests
 - 87 WEP applications

Goochland Grant 110 reviewed by committee and discussed. Committee consensus was to break out the Goochland Grant 110 into 3 separate grants, following Staff recommendations.

Isle of Wight Grant 160 reviewed by committee and discussed. Individual PSAP asking for an \$180,000 grant that would cover training for all PSAPs in the Commonwealth. Discussion tabled until Staff could try and confer with Isle of Wight to clarify questions with the Grant Application and the Quote.

VITA Grants 113 & 114 reviewed by committee and discussed. Presentation/introduction by Mr. Marzolf covered both grants. Grants appear to be outside of Grant Guidelines but within the Code of Virginia. Mr. Layman asked for a statement of support for both grants. Mr. Weese made a motion to support both initiatives as necessary but not as grants. Shannon Williams seconded the motion. Motion passed 7-0. Grants will be presented to the Board with \$0.00 for the recommended funding amount.

Lunenburg Grant 048 reviewed by committee and discussed. Consensus of the committee was to rank the grant as CPE - technically outdated (this is how it was submitted).

Break for lunch at 11:51AM

Meeting resumed at 1:12PM

Isle of Wight Grant 160 revisited with Staff update to the committee. Consensus was that there are no objections to letting the Grant stand as-is, a regional grant with 5 participants.

Stafford Grant 164 reviewed by committee and discussed. Multi-region ESINet feasibility study. Consensus recommendation is to leave the grant as classified. Will revisit issues related to overlap with the VITA grants at a later time.

Twin County's grant application tabbed until their local rep is available to answer questions on the phone.

Board Members raised no further concerns about any other Non-Wep grant applications.

WEP Application Reviewed, 11 have issues for the committee.

Consensus for training grants concerning out of state and vendor training requests were approved in block format based on Staff recommendations.

Committee engaged in a discussion on the overall \$2,000 WEP limit and the 14-page application.

Consensus of the Committee is that Staff has administrative permission to make changes to training grants as long as it is still within the grant guidelines.

There was a motion by Mr. Weese to approve all other WEP grants as a block. It was seconded by Ms. Brown. The motion was approved 7-0.

Twin County Grant 163 presentation by Jolena Young. Committee discussed. Consensus is to rank the grant application as Strengthen.

The committee revisited the **Stafford Grant** feasibility study grant, with further discussion.

Mr. Smith made a motion to accept the remaining Non-WEP Grant Package as submitted by staff, with the caveat there will be coordination between the **State/VITA** and **Stafford** if the State is available to fund their feasibility study. Mr. Goetz seconded the motion. The motion was approved 7-0.

- 6) **Committee report to the Board.** Ms. Nicholson summarized the actions taken by the committee for preparation of the PGC report to the Board.
- 7) **Additional Board Comments.** Mr. Diggs asked for any board comments. There were none.
- 8) **Public comments.** Mr. Diggs asked for any public comments. There were none.
- 9) **Next Meeting Date.** Ms. Nicholson recommended setting April 3rd and 4th 2014 for next meeting dates, with a back-up dates of April 10th and 11th 2014.
- 10) **Meeting Adjournment.** Mr. Diggs called for a motion to adjourn the meeting. All approved and the meeting was adjourned at 2:28PM.