Resource Plan

1. **General Information**

Provide basic information about the project including:

Proponent Secretary – The Secretary to whom the proponent agency is assigned or the Secretary that is sponsoring an enterprise project.

Proponent Agency – The agency that will be responsible for the management of the project.

Project Manager – The person(s) preparing this document.

Planned Completion Date – Date the project is expected to be complete.

Investment Approval Status – The current phase the project is in.

Item Classification Governance – The category of project based on the Risk and Complexity Assessments.

#### Resources Allocated

Estimate all the resources allocated to implement the solution. Resources include Personnel, facilitates, customer support, equipment, and any other resources needed to implement the solution.

|  |  |
| --- | --- |
| *Resources* | ***Allocation and Source*** |
| *Funding* |  |
| *Project Team* |  |
| *Customer Support* |  |
| *Facilities* |  |
| *Equipment* |  |
| *Software Tools* |  |
| *Other* |  |

Last update: July 6, 2020 Environment Overview Appendix Id: Service Management Manual (VAR)