

# Teleconferencing Options for the Commonwealth

	Cisco Webex	Google Meet	Microsoft Teams	Microsoft Teams Audio
Description	Cisco Webex meeting center is an integrated web conferencing service designed for interactive online meetings by incorporating audio, video and real-time content sharing.	Meet allows users to simultaneously participate in live video sessions with features such as screen sharing, chat inside the Meet, capture images, remote desktop capabilities and more. Instant messaging with chat enables users to send and receive instant messaging in real time.	Teams allows users to simultaneously participate in live video sessions with features such as screen sharing, chat and more. Teams allows users to save files in a Team space and to edit files collaboratively.  Instant messaging with Teams enables users to send and receive messages in real time to individual users, groups or entire teams.	Audio conferencing feature that provides the ability to join a Teams meeting from a telephone  <b>Note:</b> To use this feature, your agency must be a workplace collaboration services (WCS) customer, and only users that are part of the agency's home (internal) SharePoint allow group will have this functionality.
Cost	Monthly fee for executive agencies: \$130.40 Additional charges (dependent on audio usage): Connect via computer: Free Call in (toll free): \$0.0141/min. Call in (toll): \$0.0106/min. Call me: \$0.0141/min.	Included with the cost of a Google mailbox	Included with the cost of a SharePoint license	Included with the cost of a SharePoint license
Participant capacity	1,000 participants	Basic mailbox: 100 participants Business mailbox: 150 participants Enterprise mailbox: 250 participants	Teams meeting: 250 participants Live event: 10,000 participants *Live events are one-way audio/visual presentations with chat available  <b>Note:</b> Teams meetings only allows up to 250 participants to join by computer. Therefore, if your meeting will have more than 250 attendees, it is recommended that it be scheduled as an audio only meeting.	1,000 phone attendees
Features	<ul style="list-style-type: none"> <li>Voice</li> <li>Video</li> <li>Screen sharing</li> <li>In-meeting chat</li> <li>Permanent, customizable personal room</li> <li><b>Approved for sensitive data</b></li> </ul>	<ul style="list-style-type: none"> <li>Voice</li> <li>Video</li> <li>Screen sharing</li> <li>In-meeting chat</li> <li>Instant messaging - person or group</li> </ul>	<ul style="list-style-type: none"> <li>Voice</li> <li>Video</li> <li>Screen sharing</li> <li>In-meeting chat</li> <li>Instant messaging - person or group</li> <li>In-meeting chat</li> <li>File storage</li> <li>Document library</li> <li><b>Approved for sensitive data</b></li> </ul>	<ul style="list-style-type: none"> <li>Voice</li> </ul>
Service catalog link	<a href="https://vccc.vita.virginia.gov/vita?id=sc_cat_item&amp;sys_id=f19246a3db49b700e312748e0f9619fa">https://vccc.vita.virginia.gov/vita?id=sc_cat_item&amp;sys_id=f19246a3db49b700e312748e0f9619fa</a> <a href="https://vccc.vita.virginia.gov/vita?id=sc_cat_item&amp;sys_id=765cd2dfdb98e700796e76740f96197b">https://vccc.vita.virginia.gov/vita?id=sc_cat_item&amp;sys_id=765cd2dfdb98e700796e76740f96197b</a>		<a href="https://vccc.vita.virginia.gov/vita?id=workplace_collaboration_svs">https://vccc.vita.virginia.gov/vita?id=workplace_collaboration_svs</a> <a href="https://vccc.vita.virginia.gov/vita?id=workplace_collaboration_svs">https://vccc.vita.virginia.gov/vita?id=workplace_collaboration_svs</a>	

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	Verizon Instant Meeting	Verizon Reserved Audio Conferencing	Zoom for Government																
Description	Audio conferencing enables multiple participants to converse simultaneously via a telephone in locations around the globe. Conference leaders are provided with dial-in numbers and two passcodes (leader and participant). Conference leaders are provided with self-service tools to manage their conferences.	Three service levels: <ul style="list-style-type: none"> <li><b>Unattended:</b> Participants join via a passcode and a conference coordinator may be called for assistance.</li> <li><b>Standard:</b> Unattended, plus - Participant data is collected (when collected) and the conference coordinator monitors the meeting</li> <li><b>Premier:</b> Standard, plus - Meeting manager is assigned to ensure meeting details are secured and additional assistance from multiple conference coordinators is available</li> </ul>	Cloud-based platform that allows users to hold virtual meetings where team members communicate and collaborate from their desktop, mobile devices and video conference room systems																
Cost	Monthly charge rate Instant Meeting for 50 attendees (ports): \$0.00/month 60-100 attendees range from \$66.54 - \$99.81/month Per minute charge rate (dependent on how participants access the audio conference) ranges from \$0.0095 - \$0.0195	<table border="1"> <thead> <tr> <th></th> <th>Unattended</th> <th>Standard</th> <th>Premier</th> </tr> </thead> <tbody> <tr> <td><b>Toll / min.</b></td> <td>\$0.0094</td> <td>\$0.0764</td> <td>\$0.0996</td> </tr> <tr> <td><b>Toll free / min.</b></td> <td>\$0.0161</td> <td>\$0.0864</td> <td>\$0.1063</td> </tr> <tr> <td><b>Dial out / min.</b></td> <td>-</td> <td>\$0.1644</td> <td>\$0.2192</td> </tr> </tbody> </table>		Unattended	Standard	Premier	<b>Toll / min.</b>	\$0.0094	\$0.0764	\$0.0996	<b>Toll free / min.</b>	\$0.0161	\$0.0864	\$0.1063	<b>Dial out / min.</b>	-	\$0.1644	\$0.2192	\$38.80 per user per month
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Participant capacity	Capacity ranges from 50 -100 attendees (capacity increases by 10 at each price level)	Unlimited - Hosts must provide estimate of attendees and underutilization fees may apply.	Zoom meetings: 500 attendees Zoom webinars: 100 attendees and up to 500 panelists																
Features	<ul style="list-style-type: none"> <li>Voice</li> </ul>	<ul style="list-style-type: none"> <li>Voice</li> </ul>	<ul style="list-style-type: none"> <li>Integration with Google</li> <li>Live chat for meeting participants</li> <li>Whiteboard capability</li> <li>Recording capability</li> <li>Webinars</li> <li>Breakout rooms</li> </ul>																
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