



Process ID	Owner	Process	Description
1.0b	MSI (Multi-Supplier Integrator) & Agency	Participate in Agency Workshops	The MSI and agencies participate in workshops in order to understand agencies' IT needs and capabilities and offerings from the MSI. Findings from these workshops, along with agency survey results are used as input for Supplier-specific annual technology plans (ATPs).
1.1b	VITA Comms (VITA Communications Team)	Develop/Distribute Agency Surveys	VITA Comms develops and distributes surveys to collect feedback regarding agency IT needs based upon agency business needs
1.2b	Agency	Complete Agency Surveys	Agencies complete the surveys and return them to VITA Comms
1.3b	VITA Comms	Compile Agency Survey Results	DPB issues the base budget amounts to each agency in order for that agency to forecast planned expenditures for the upcoming biennium. Findings from these along with reporting from agency workshops are used as input for Supplier-specific ATPs.

Process ID	Owner	Process	Description
1.4b	MSI	Supplier-specific ATPs	Individual suppliers of the MSI develop specific annual technology plans
1.5b	MSI	Platform Integrated Annual Technology Plan	Supplier-specific ATPs are compiled and developed into the Platform Integrated ATP
1.6b	VITA Comms	Develop Communication Packages	Details regarding the Platform Integrated ATP are communicated to agencies
1.7b	Agency	Receive Communication Packages	Agencies receive the communications to be informed of MSI offerings that may be used to address agency business requirements for technology (BRTs).